

AGENDA

Meeting: Chippenham Area Board
Place: Council Offices, Monkton Park, Chippenham, SN15 1ER
Date: Monday 19 March 2018
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Will Oulton (Democratic Services Officer), direct line 01225 713935 or email william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ashley O'Neill, Queens and Sheldon
Cllr Baroness Scott of Bybrook OBE,
Bybrook
Cllr Bill Douglas, Hardens and England
Cllr Andy Phillips, Cepen Park and
Redlands
Cllr Nick Murry, Monkton

Cllr Ross Henning, Lowden and
Rowden
Cllr Peter Hutton, Cepen Park and
Derriards (Vice-Chairman)
Cllr Howard Greenman, Kington
(Chairman)
Cllr Melody Thompson, Hardenhuish
Cllr Clare Cape, Pewsham

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Chairman's Welcome and Introductions	7:00pm
2 Apologies	
3 Minutes (<i>Pages 1 - 6</i>) To approve and sign the minutes of the meeting held on 15 January 2018.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 7 - 10</i>) To include: a) Supporting the Homeless b) Work Wiltshire Website	
6 Disability Awareness Project A representative from the Local Youth Network will give a presentation about the imaydit project. http://www.drilluk.org.uk/imaydit-i-made-imagining-young-disabled-peoples-transitions-time-major-societal-change/	7:05
7 Local Youth Network Update and Grants (<i>Pages 11 - 14</i>) To receive an update on the work of the LYN and to consider recommendations for funding the following schemes: <ul style="list-style-type: none"> • Chippenham Youth Rugby teambuilding residential - £1000.00 • Chippenham FM Community radio - £1000.00 	
8 Wessex Water Representatives from Wessex Water will attend to discuss their community engagement plans. http://www.wessexwater.co.uk/About-us/Community/	7:30
9 End of Year Review (<i>Pages 15 - 28</i>) An opportunity to find out about the progress made to meet the priorities identified by the community at the 'Our Community Matters' Joint Strategic Assessment event held on 6 th February 2017.	7:50

10	<p>Community Updates (<i>Pages 29 - 40</i>)</p> <p>To note the written updates provided and answer any questions arising from the floor:</p> <ul style="list-style-type: none"> • Parish and Town Councils • Wiltshire Police • Wiltshire Fire and Rescue Service • Wiltshire Clinical Commissioning Group (CCG) • Health Watch Wiltshire • Chippenham and Villages Area Partnership (ChAP) • Parish Forum Update 	8:00
11	<p>Health & Wellbeing Update (<i>Pages 41 - 54</i>)</p> <p>The meeting will receive a verbal update from the Health & Wellbeing group, and to consider the following requests for funding:</p> <p>Chippenham Leg Club Pilot - £2,500 Chippenham Older Peoples Forum Membership Drive - £120</p>	8:10
12	<p>Funding (<i>Pages 55 - 70</i>)</p> <p>To consider the following applications:</p> <ul style="list-style-type: none"> • Beacon Centre Equipment regeneration £1,800 • Kington St Michael Village Hall roof repair £5,000 • Kissing Gates £6,000 • OurWalk App Development £1,000 • Fly Tipping Signage £273 • Installation of Cycle Racks/Stands £18,700 	8:20
13	<p>Community Area Transport Group (CATG) (<i>Pages 71 - 108</i>)</p> <p>To consider the report arising from the last meeting of the CATG and any recommendations within.</p>	8:40
14	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	8:50
15	<p>Date of Next Meeting</p> <p>The date of the next meeting is 4 June 2018.</p>	9:00pm

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Council Chamber - Council Offices, Monkton Park, Chippenham,
SN15 1ER
Date: 15 January 2018
Start Time: 7.00 pm
Finish Time: 8.42 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry,
Cllr Ross Henning, Cllr Peter Hutton (Vice-Chairman), Cllr Howard Greenman
(Chairman), Cllr Melody Thompson and Cllr Clare Cape

Total in attendance: 23

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from Baroness Jane Scott.</p>
3	<p><u>Minutes</u></p> <p>Resolved</p> <p>That the minutes of the meeting held on 6 November 2017 were agreed a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention to the following announcements in the pack:</p> <ul style="list-style-type: none"> a) Supporting those with SEND into employment b) Public Space Protection Orders c) Work Wiltshire d) Eat Out Eat Well e) Real Change – Supporting the homeless <p>It was also noted that Wessex Water had shared information on their community activities prior to the meeting, and could possibly invited to come to future meeting.</p>
6	<p><u>Police Commissioner - Precept Consultation</u></p> <p>Police & Crime Commissioner (PCC), Angus McPherson, attended the meeting to discuss the plans for his budget and the impact that had on the council tax precept.</p> <p>Matters highlighted in the course of the presentation and discussion included: the relative low level of funding given by central government; the option to raise the precept by, on average, a pound a month; how the police share resources with partners to save money; that the PCC encouraged people to put their views via the website; the good performance of the force; the wish to protect the number of officers in the force from further reduction; that initial results of the</p>

	<p>consultation would be fed back to the Police and Crime Panel; that the increase would cover the pay increase to existing to staff; and how community messaging could be developed and promoted.</p> <p>The Chairman thanked the PCC for his presentation.</p>
7	<p><u>Station Hub Update</u></p> <p>Matthew Croston, Strategic Programmes Manager, presented the update on the Station Hub project.</p> <p>Matters highlighted in the course of the presentation and discussion included: the background and initial ambitions for the project; the development of the business case submitted, the preapplication advice sought and consultation undertaken; how the project was split into different phases; how the concept master plan was developed and would be defined further; that over a 100 people visited the consultation event; the positive feedback received and the issues of concern raised by the public; that phase one is due to complete in March 2018; the aspirations of the phases 2- 7; the next steps to be undertaken in 2018/19; how the project is linked to other developments in the area to minimize possible disruption; the impact of the project on the number of parking spaces and the impact on traffic; the connections between the project and the wider development projects; and the need for involvement of private partners to fulfil the scope of the project.</p> <p>The Chairman thanked the officer for the update.</p>
8	<p><u>Community Updates</u></p> <p>The meeting noted the written updates received and the following additional verbal updates:</p> <p>a) Wiltshire Police</p> <p>It was noted that: the Public Spaces Protection Order (PSPO) for Chippenham, made under the Anti-Social Behaviour, Crime and Policing Act, required all current Designated Public Places Orders (DPPO) to be renewed.; the police had wanted to review the size of the area affected but this will only be possible when the order itself if reviewed in three years.</p> <p>In response to a question from Cllr Thompson, it was noted that some community police officers were trained in the use of handheld speed cameras and could be deployed to areas of reported significant problems.</p> <p>Other issues discussed included: the possibility of imposing 20mph outside all schools; and the importance of engaging with communities to combat rural crime.</p>

	<p>b) Community Engagement Manager:</p> <p>It was noted that: there had been a good response to WW1 Commemorative Tree Planting project; that 1c200 trees had been requested for the area; and that planting would be undertaken in November.</p> <p>c) A303 Stonehenge Local Community Forum</p> <p>It was agreed that it would not be necessary to send a representative to this forum.</p>
9	<p><u>Wish Lanterns</u></p> <p>The meeting received an update regarding the progress for investigating how the Council could mitigate against the impacts of wish lantern and balloon releases. Officers stated that discussions with the relevant officers and councillors proved positive and that the possibility of including a revised wording in the licenses given for the use of council land to exclude the release of these devices would be explored further.</p>
10	<p><u>Health & Wellbeing Update</u></p> <p>The meeting received a verbal update regarding recent activities including the Senior Moment engagement event for which the staff and volunteers were thanked for their efforts in organising.</p>
11	<p><u>Youth Update and Grants</u></p> <p>At the invitation of the Chairman, the meeting received feedback from the Rag and Bone Theatre regarding their project funded by the Area Board. This included information from two young people who relayed their experiences at the Rag and Bone Theatre including the importance of performance and design in building confidence and resilience.</p> <p>Cllr Peter Hutton and Richard Williams, the Local Youth Facilitator, presented the update report and the application request. In the update, it was noted that the Woodland Youth Café and coffee shop would now open from Thursdays and Fridays; and that the Blue Bus project was up and ready and would be available in Yatton Keynell and in Stanley park.</p> <p>Resolved</p> <p>To allocated £4,666 to the Wiltshire Outdoor Learning Team for the recommissioning of the ropes course for the summer.</p>
12	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area</p>

	<p>Grant Scheme.</p> <p>The applicants were given an opportunity to present their application and answer any questions.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award £5,000 to Sevington Victorian School for new toilets with disabled access; 2. To award £3,495 to Castle Combe Parish Council for the instillation of three heart defibrillators; 3. To award £5,000 to Bybrook Benefice for Community Audio Visual system in the Church; and 4. To award £750 to Chippenham Sea Cadet Corps for Security Fence
13	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
14	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on 19 March 2018.</p>

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REAL CHANGE WILTSHIRE

The best chance for a homeless person to get off the streets is with professional help from a charity or support organisation.

Making sure help reaches homeless people is far more effective than giving money to people on the street.

If you do want to donate, your small change can make a real change in Wiltshire – and a big difference to charities supporting the homeless.

Find out how you can help – www.wiltshire.gov.uk/realchangewiltshire

To notify the right people about a rough sleeper – www.streetlink.co.uk

#realchangewilts

Chairman's Announcements

Subject:	The new one-stop shop Work Wiltshire website
Contact Details:	https://workwiltshire.co.uk/

Key message:

On the 4th July, the new Work Wiltshire website launched. This is a unique website containing a huge range of education, employment and skills information which would normally have been located on several different sites and can now be found in one location with signposting to other relevant sites.

This website has been made to be accessible, attractive and a professional information hub. By having a one-stop-shop website, it will enable us to become the go-to place for career information, advice and signposting to relevant sites that the customers are looking for.

Work Wiltshire website contains information and links for: next steps in education, apprenticeships, information for employers, support available for those with barriers to work, information for those looking for work or wanting to upskill, financial support, further and higher education, local projects, support for schools and policies and data.

Questions:

How we set it up?

The Work Wiltshire website was originally created to support employers, employees and those looking for work. It then expanded to cover the programmes that the Employment and Skills Service were running, as well as providing career information, labour market intelligence, Wiltshire statistics, news and events and the services strategy.

The Employment and Skills service decided expand the website further and extend the range of audiences it catered for and allow them to access all the information they may need in one location. The redevelopment of the website was funded by Action 4 Wiltshire and has engaged with key stakeholders throughout the development to make sure that the website will work as effectively as possible and include tailored information to the different users.

Who were involved?

The main development of the website was conducted by the Employment and Skills Service at Wiltshire Council with stakeholders from Children's Services, Employment and Community Skills, local schools, Carer Support Wiltshire, Community First as well as others, contributing content and feedback to ensure the website is relevant, engaging and accessible.

Chairman's Announcements

What we are hoping to achieve?

A helpful and creditable website which enables local people and employers to find the key information and links they would like to know in one location.

Is this a model used elsewhere?

Other websites focus on specific sections which are included on the Work Wiltshire, but to our knowledge the combination of having all education, employment and skills information for young people, the general public, those with barriers to work and employers, all in one location is unique.

What has been the website take-up so far?

Since its launch we have had over 3,540 people use our website looking at 13,175 pages, with a wide variety of age demographics. The most popular pages so far being apprenticeships information for employers, apprenticeships, support for schools, and young people's next steps.

What can it do for people?

People will be able to search through the different sections on the website to find out education, employment and skills information. There is also a news section and events page, which shows the Employment and Skills service blog, local vacancies, Higher Education open days and much more.

It will help employers with find information and support for their business including how to set up an apprenticeship, free HR support, how business can get involved in local programmes, grants and other information.

It also has a dedicated section to help schools with careers education, giving information of local support, provision, the Wiltshire Careers Education Programme and support helping them arrange careers events.

It also has a section for those with complex needs and barriers to work; which highlights what support there is for them.

Report to Chippenham Area Board
Date of meeting 19.3.18
Title of report Youth Grant Funding

Purpose of the Report:

1. To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Chippenham Youth Rugby residential teambuilding	£1000.00	yes
Chippenham FM Community radio	£1000.00	yes

2. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

3. Main Considerations

- a. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- b. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- c. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- d. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

4. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1 . Chippenham Area Board was allocated for 2017/18 **£35,426**

4.2 The Chippenham Area Board Youth Funding balance for 2017/18 is **£2256**.

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 It is recommended that the following is approved for funding:

- Chippenham Youth RFC £1000.00
- Chippenham FM Community Radio £1000.00

4.5 If funding is awarded in line with the LYN recommendations outlined in this report Chippenham Area Board will have a Youth Funding balance of **£256**

5 LYN report

5.1 The LYN Management Group continues to be well supported by local partners. New representatives from the college have recently joined.

5.2 Two more ropes courses run by Wiltshire Outdoor Learning Team on the 2nd-3rd April and August 27th -28th 2018. Additional funders, or business sponsors are being sought by the LYNMG to extended this offer for more days in the year.

5.3 The Open Blue Bus has started a series of seven outreach and engagement sessions in January; aiming to deliver in Chippenham town centre, Stanley Park, Ladyfields Church, Hill Rise, Yatton Keynall, and Sutton Benger (subject to confirmation), and Monkton Park.

5.4 'Spyro's' Community and Youth Café' has opened at Wood Lane, and now offers open access sessions for young people on Thursdays, and Friday evenings.

5.4 The Youth Funding budget has been fully utilised for 2017/18.

6 Applications for consideration

Application ID	Applicant	Project Proposal	Requested
542	Chippenham RFC Youth 'Chiefs' team	Team building residential	£1000.00
Project description			
A contribution to a weekend personal and social development residential for one of the CRFC youth teams in April.			
Recommendation of the Local Youth Network Management Group			
That the application meets the grant criteria and is approved for the amount of £1000.00.			

Application ID	Applicant	Project Proposal	Requested
Delegated authority	Chippenham FM Community radio	Disco kit to support youth events	£1000.00
Project description			
A mobile disco kit to support youth events in the Chippenham area, including the roller discos and swim discos at the Olympiad.			
Recommendation of the Local Youth Network Management Group			
That the application meets the grant criteria and is approved for the amount of £1000.00.			

7 Legal Implications

There are no specific legal implications related to this report.

8 Human Resources Implications

There are no specific human resources implications related to this report.

9 Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

10 Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

11 Applications for consideration

There are no grant applicants for consideration.

12 Procurement of PAYP for consideration

There are no procurements for consideration.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk

WILTSHIRE COUNCIL
CHIPPENHAM AREA BOARD

19th March 2018

CHIPPENHAM 'Our Community Matters'
Local issues: local action

1. Purpose of the Report

To update members on the progress made to address the priorities identified by the community at the 'Our Community Matters' Joint Strategic Assessment event held on 6th February 2017.

2. Background

The Chippenham 'Our Community Matters' event was held on 6th February 2017 at The Neeld Community & Arts Centre. Over 100 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area
- Provide the Council and partners with a clear focus for local actions

Chippenham Area Board adopted these priorities shortly after the event and has since focused on supporting and facilitating local actions to tackle those priorities.

3. Priorities identified

The following documents set out the JSA analysis presented to the 'Our Community Matters' conference and the priorities identified by the community on the night. The following documents are available to view online:

- [Summary of issues identified by the research](#)
- [Priorities agreed at the event](#)

4. Moving forward with community-led action

To address the priorities, Chippenham Area Board has been using its strategic influence and delegated powers to shape the delivery of local services and actions. It has also used its delegated resources to facilitate and support community-led projects. The Community Engagement Manager has been working with local Community Groups and Partners, using the local priorities as a work plan. Some of the actions are easier to address than others and work has focussed on areas where tangible outcomes and progress can be delivered. This has helped to capitalise on the enthusiasm and momentum generated by the event.

5. Impact

Appendix 1 sets out the actions achieved since the 'Our Community Matters' event took place. This is a two-year programme and the first quarter figures represent the period between April – October 2017. The report shows the actions that have been delivered to address the priorities in the 10 JSA themes. It is important to note that these actions have been delivered by a wide range of agencies and are not solely the actions of the Area Board. Chippenham Area Board may have funded some actions or offered support to others. Some may have been independently by the groups concerned, but all help to address the priorities identified by the community.

6. Recommendations

- (1) That Chippenham Area Board notes the JSA Quarter 1 update report.
- (2) That Chippenham Area Board expresses its thanks to the organisations, groups and partners who have contributed actions that address the local priorities set by the community.

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E-Mail: victoria.welsh@wiltshire.gov.uk

CHIPPENHAM Area Board "Our Community Matters" JSA Impact Report Q1

Chippenham JSA Issue	Priority
Children and young people	Child Poverty
Children and young people	Mental & Emotional Health
Children and young people	Positive Leisure Time Activies

Community Safety	Anti-social behaviour & Rural Crime
Community Safety	Alcohol & drug misuse
Community Safety	Highway safety
Culture	Participation in Arts, Crafts & Culture

Culture	Affordable access to cultural activities
Culture	Local History
Economy	Training & Skills
Economy	Support for existing Businesses
Economy	Broadband & Digital

Environment	Recycling rates
Environment	Flytipping and litter
Environment	Improving rights of way
Health and wellbeing, Leisure	Mental Health
Health and wellbeing, Leisure	Healthy Lifestyles
Health and wellbeing, Leisure	Support for carers

Your Community & Housing	Deprivation & poverty
Your Community & Housing	Homelessness
Your Community & Housing	Affordable Housing
Transport	Access to public transport
Transport	Speeding & Road Safety
Transport	Highway infrastructure
Older People	Dementia

Older People	Social Isolation & loneliness
Older People	Poverty

Q1 - period to Oct 2017

Awarded 5k to **Rise Trust Youth Café** to deliver open access drop in Chippenham.

Awarded 5k to **Rag and Bone Theatre** for targeted provision of arts and theatre workshops for young people on low incomes.

Awarded 2.5k to **Youth Adventure Trust** for disadvantaged young people to access personal a development programme.

Provision of Blue Bus for targeted consultation in areas of need.

Awarded 4.2k to run the **Mind Reset** project for one to one and group workshops.

Awarded 2.5k to **Relate** to run transition counselling to year 6/7 in Chippenham.

Work with Hardenhuish School to support young people's voice on mental health at the LYNMG and the Area Board (November 'youth focus' meeting).

Provision of **Blue Bus** for targeted consultation in areas of need

Chippenham Games organised by Chippenham Schools partnership 18 Primary School and 500 pupils participated partly funded by Area Board

Riverbank Music Studios - partly funded by Area Board - continue to offer opportunities to local youth

High Ropes Course - funded by Area Board delivered during school holidays

Chippenham Youth Photography competition launched.

2k awarded to **Chippenham Explorer Scouts** to support area based residential.

Street Pastors continue to carry out volunteer patrols on Saturday evenings
Street Pastors are undertaking additional training to become **Response Pastors**
Purple Flag status - Town Council leads on renewing status. Purple Flag weekend 6-8 October.

Safer & Supportive Communities Group

Street Pastors continue to carry out volunteer patrols on Saturday evenings

Street Pastors are undertaking additional training to become **Response Pastors** **Safe**

Zone for New Years Eve - Street Pastors in collaboration with CPT and St John

Chippenham BID leading on project to reinvigorate **Pubwatch**

Safe Zone for New Years Eve - Street Pastors in collaboration with CPT and St John Ambulance

SID in operation

Speedwatch schemes - various
CATG considers Highways Improvements requests:

Dropped Kerbs funding allocated

Improvements to bus stop Woodlands Road, Chippenham

Installation of new bus stop Woodlands Road, Chippenham

Footway Extension and sign to address vehicles ignoring No Through Road, The Hamlet, Chippenham

Signs, surfacing and road markings
Fowlswick Lane to address collisions

New Signs to address HGVs using unsuitable road - Lowden

Signs to address speeding Leigh Delamere & Clapcote

Installation of Safety Barriers near St Marys School, Chippenham

Neeld Community & Arts Centre - offer increased number and wider variety of events and activities

Creative Christmas at Chippenham Museum from 25-Nov-17

Free events delivered by **Chippenham**

BID including:

Mad Hatters Easter Tea Party

Soap Box Derby

Other Community events including:

Chippenham Folk Festival

ChippFest

Take the Stage (Youth Music Event)

High Ropes Courses - see above children & young people

New exhibition space **Chippenham**

Museum (enabled by grant from Arts Council)

Free events delivered by Chippenham

BID including: **Chilli Fest; Watch it**

Wednesdays - open air cinema

Planning for Chippenham Christmas in **Colour**

Various events at **Wiltshire & Swindon**

Heritage Centre

Finding Roman Chippenham - volunteer dig discovered evidence of Roman activity in the town

Wiltshire College Chippenham offer Apprenticeships - Earn as you Learn

Chippenham BID - launch 9th October

Chippenham BID has recently funded the town centre Wi-Fi. The Wi-Fi is available and free for use by all visitors, shoppers, traders and workers within the centre of Chippenham. Look out for the Wi-Fi name Free-Chip-Wifi on your mobile phone, tablet or laptop.

Chippenham BID continue to promote Chippenham Connected App available to download where you will find the latest promotions, information and events in Chippenham. From local independent retailers, to big brand names, and a wide range of business services for both domestic and corporate customers.

Introduction of dual rubbish and recycling bins installed on High Street - Area Board allocated funding and worked in partnership with Town Council and Chippenham BID

Waste Strategy Item at Chippenham Area Board Meeting - promoted Waste Survey

Area Board continues to fund litter picking equipment and support community groups who carry out **litter picks**

Area Board worked in partnership with Town Council and Chippenham BID and allocated funding towards introduction of **dual rubbish and recycling bins** installed on Chippenham High Street

Waste Strategy Item at Chippenham Area Board meeting - promoted Waste Survey

Living Well Project launched in partnership with local GPs Surgery and Age UK, funding by Area Board (Health & Wellbeing funding)

HWB Group Planning "**A Senior Moment**" event for over 55s

Healthy Me

Living Well Project Coordinator appointed HWB Group planning to introduce a "Leg Club"

Kick off the Weight - football weight management programme

Carers Support Group meets regularly
Carers Champion is an active member of the Health & Wellbeing Group

Fun4All - local charity providing events and activities for carers

Health Trainers deliver regular sessions

Citizens Advice Wiltshire provide advice & support

Doorway - charity

Chippenham Railway Station project in progress

SID in operation
Speedwatch schemes - various
CATG considers Highways Improvements requests

Further dualling of A350 commenced
CATG considers requests for Highways Improvements

DAA formed
Safe Places continues

Living Well Project launched in partnership with local GPs Surgery and Age UK, funding by Area Board (Health & Wellbeing funding)

Older Peoples Forum

Mens Shed

HWB Group planning "**A Senior Moment**" for over 55s 1-Dec-17

Health Trainers deliver regular sessions

Living Well Project launched in partnership with local GPs Surgery and Age UK, funding by Area Board (Health & Wellbeing funding)

Older Peoples Forum

Mens Shed

HWB Group planning "**A Senior Moment**" for over 55s 1-Dec-17

Citizens Advice Wiltshire provide advice and support



Chippenham Community Policing Report Community Area Board – 19th March 2018

Hello and welcome to this Community Policing Team report.

A new temporary Chief Constable will take the reins at Wiltshire Police with effect from 5th of March 2018. Kier Pritchard, who has worked for the Force since 1993, takes over from Mike Veale who starts today as Chief Constable of Cleveland Police. Kier has been an Assistant Chief Constable at Wiltshire since 2014.

He said: “Firstly, I would like to commend Mike for being an excellent Chief Constable and for helping to navigate Wiltshire through some of the most challenging circumstances.

“Mike leaves Wiltshire Police as one of the top performing forces in the country.

“I have a huge sense of pride in taking this position in a Force I have served for more than 20 years and continuing this successful legacy.

“I’m not making changes today – I intend on building upon our successes and celebrating the incredible people who serve the public each and every day.

“My commitment today is simple – to listen. I want to listen to our communities, our officers, staff and our partners.

“I want you to tell me what you think is working and how you think we can further improve the service we provide.

“Now is the time for us all to look forward and to do so with our communities at the heart of everything we do.”

“Delivering the four priorities as set out in the Police and Crime Plan will remain a top priority for Kier and his Senior Command Team.

“Wiltshire Police is an outstanding Force and I have every confidence it will continue to travel forward under Kier’s leadership.”

Whilst the report below gives a summary of Key Impact Crimes in your area such as Burglaries, the interactive element will allow you to see the statistics of the reports for your area and your local Police contacts. The website address remains unchanged and the interactive map can be found by following the below link.

<http://www.wiltshire.police.uk/article/832/Your-Area>

We hope you find these updates useful, for the latest news, crime prevention advice and appeals please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Thank you for your continued support to Wiltshire Police.

feedback@wiltshire.police.uk

COMMUNITY MESSAGING



We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it.

<https://www.wiltsmessaging.co.uk/>

Our CPT priorities can be accessed online, also persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

CONTROL STRATEGY - Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse, Cyber Crime, Organised criminality, County lines and the criminally exploited, Dangerous and persistent offenders, Child sexual exploitation and abuse, Modern Slavery and human exploitation.



feedback@wiltshire.police.uk

LOCAL ISSUES/CRIMES

Burglaries - Chippenham remains a very safe place to live, I am pleased to report that due to the pro-active work carried out the number of reports have reduced significantly. There has been a couple of reports of burglaries in rural villages whereby properties are insecure during early evening allowing easy access and as a result jewellery, TV, cash and a handbag was stolen from the various homes. We would like to take the opportunity to remind home owners to lock their doors in particular if they are upstairs on in their rear garden, by taking this preventative measure could prevent them from becoming a victim.

A 47 year old male from Audley Road was arrested and charged with entering One Stop Shop, Market Place, he reached behind the counter and stole a plastic bag containing £300 in cash. He appeared in Court on 7th March 2018. He was remanded on conditional bail until 14/03/2018 at 09:30 hours at Swindon Magistrates.

Vehicle Crime – There has been a number of reports of thefts from motor vehicles in particular from vans containing tools/equipment. Crime Prevention has been issued using social media and the local press. The Community Tasking Team along with the Community Policing Teams carried out pro-active patrols of those areas targeted and the number of reports has reduced significantly.

Theft – We have had a few reports of purses being stolen from handbags whilst shoppers have been in Chippenham town centre. Police would like to remind members of the public to close their bags at all times ensuring that their purse or wallet is not easily accessible, when not being used and not to leave their bags unattended in shopping trolleys when selecting their shopping.

Warrants – We continue to develop intelligence by adopting a joint multiagency approach to assist with the preparation of further warrants in the future, so they may be executed in line with the Force Control Strategy.

Drugs – A 21 year old male from Chippenham was stopped and searched and subsequently arrested on suspicion of Possession of a controlled drug with the intent to supply. He was later released from Custody under investigation.

A number of Cannabis Street Warnings have been issued by officers as a result of Section 23 Misuse of Drugs Act stop searches.

Rough Sleepers/Street Drinkers - Chippenham CPT focused on rough sleepers and in particular encouraged them during the cold weather to engage with agencies and to facilitate alternative sleeping arrangements. We continue to have close contact with the Outreach Worker, Probation, Housing Options and Unity House. The Police Community Co-ordinator and PCSOs recently attended training at Monkton Park where Housing Options at Wiltshire Council delivered guidance/training on the Homelessness Reduction Act 2017 to various agencies.

ASB – Toilet, Bath Road car park - A meeting was held on 12th January with various agencies, Police carried out routine checks of the location when time permits to disrupt any activity other than the purpose it should serve! The use of the mobile CCTV van proved valuable and it was left in situ within the car park to act as another deterrent which I believe has proved successful.

ASB –This has been discussed at our weekly Sector Priorities meetings and officers have been carrying out targeted ‘pulse patrols’ in a number of locations due to reports of ASB in these locations namely; Emery Gate car park, Olympiad, the Old Wiltshire College building, Monkton Park. Pulse patrols have been introduced to offer reassurance to the community and to deliver a clear message that ASB will not be tolerated. Home visits along with letters to parents are being introduced. A multi-agency meeting took place to discuss a way forward regarding large groups congregating outside the Olympiad. Youth Club is held at the Olympiad every Friday evening and other options have been explored for example the use of the Café etc. There is a multi-agency meeting due to take place on the 15th March to discuss a number of issues highlighted within the Emery Gate car park to improve the current situation for those who use the facility.

Pubwatch - Officers continue to be encouraged to carryout Licensed Premises checks. ‘Pubwatch’ continue to hold meetings which is excellent news and PCSO Barbara Young attends as our single point of contact for the Licensed Premises and the Police.

Other – Recently Wiltshire Police advertised for members of the community to apply to become a member of the newly formed Independent Advisory Group, one of which would represent the communities within the North Wiltshire Policing area. We were overwhelmed with responses in North Wiltshire with over 40 applicants, compared to only 3 in some other areas of Wiltshire, so the breadth of experience, ages and diversity was very encouraging. We selected a number of applicants based on some of the criteria and look forward to receiving ‘critical friend’ feedback on what affects Wiltshire and policing, as the group develops. We plan to convene our first IAG on **Tuesday 27th March 2018 at 1830hrs** at Monkton Park Council offices, Chippenham, SN151ER. This meeting will aim to inform those selected on the terms of reference for the IAG, give them an understanding of what the policing make-up is in North Wiltshire, how we operate and to introduce them to some key members of the Community Policing Team (CPT). This is a great opportunity for some really constructive critical feedback to be given about how we police in Wiltshire and what really matters within your communities.

Police Cadets who are aged 13-16 years of age can attend local events and assist with community engagement, they are very keen to get involved in future events, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

If you are planning any event and require assistance from the Police to assist, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk in advance as you may be required to complete an ‘Events Form’ and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

EVENTS... Don’t forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organising most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>, In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

The Force now has a dedicated cybercrime Facebook page. If there are any local businesses who would value having this information do please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk.

feedback@wiltshire.police.uk

In addition to the Wiltshire Police website, Chippenham CPT has 5320 followers on Facebook, please join us either on Facebook or Community Messaging.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

The e-mail address for the Wiltshire North Community Policing Team is

cptnorthwiltshire@wiltshire.police.uk

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

Prepared by PC 1552 Hazel Anderson

Community Co-ordinator Corsham and Chippenham

Sector Head Insp 364 Mark Luffman : mark.luffman@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1577 Donald Pocock : donald.pocock@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

March 2018

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

New service to support children and young people with their emotional wellbeing

The views of over 200 individuals from across Bath and North East Somerset, Swindon and Wiltshire have helped shape a modern service for children and young people with emotional wellbeing and mental health problems.

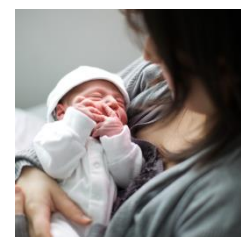
The new Child and Adolescent Mental Health Service (CAMHS) service starts on 1 April 2018 and will be delivered by Oxford Health NHS Foundation Trust. The service be providing targeted and specialist mental health and wellbeing support to children and young people aged 0-18 years, which includes having timely access to an integrated system of co-ordinated and effective promotion, prevention, early intervention and community support and treatment.

Ted Wilson, Director of Community Services and Joint Commissioning for Wiltshire CCG said: "With valuable input from young people across Wiltshire, Bath and North East Somerset and Swindon we have commissioned a mental health service that will better suit their needs, be easier for them to access and will provide improved advice and support."

National survey shows improvements in women's experiences of maternity care

Most women are having a positive experience of maternity care and treatment with the NHS, according to a survey of more than 18,000 people in England.

The Care Quality Commission (CQC) survey results reveal responses from women who had given birth in February 2017 in services run by 130 NHS trusts across the country.



Women were asked questions about all aspects of their maternity care from the first time they saw a clinician or midwife, during labour and birth, through to the care provided at home in the weeks following the arrival of their baby. The results highlighted improvements in areas such as choice on where to give birth, quality of information and access to help and support after giving birth.

The full results for England as well as individual results for each trust are available on the CQC's [website](#).

Find the right health care advice and treatment over the Easter bank holiday

The four day break over Easter can sometime catch people off guard when it comes to planning for their healthcare needs. With GP surgeries in Wiltshire closed on Friday 30 March and Monday 2 April 2018, Wiltshire CCG are asking people to plan ahead and consider the range of healthcare services available to them if they need medical advice or treatment over the bank holiday. To find out what health services are available visit our website: www.wiltshireccg.nhs.uk.

We also strongly recommend that people think ahead and check that they have enough of their routine medication to see them through the four day weekend. If you need to order more, it is advisable to request it well in advance of the bank holiday to ensure that you receive it in time.

A list of pharmacies that are open over the Easter bank holiday will be posted on the CCG's website nearer the time.

Focus on cancer

More than one in three people in England will develop some form of cancer during their lifetime.

Cancer can start almost anywhere in the human body, which is made up of trillions of cells. Normally cells grow and divide to form new cells when the body needs them. When cancer develops, old or damaged cells survive when they should die, and new cells form when they are not needed. These extra cells can divide without stopping and may form growths called tumours. These cancerous cells can invade and destroy surrounding healthy tissue, including organs.

There are more than 200 different types of cancer, and each one is diagnosed and treated in a particular way. The four most common types of cancer diagnosed in England are:

- [Breast cancer](#)
- [Lung cancer](#)
- [Prostate cancer](#)
- [Bowel cancer](#)

Spotting the signs

It is important to be aware of any unexplained changes to your body. If you notice any changes to your body's normal processes or unusual, unexplained symptoms – such as the sudden appearance of a lump, blood in your urine, or a change to your usual bowel habits, it's important to see your doctor so they can investigate. The chances are it is nothing serious, but it might be something that needs attention and if diagnosed earlier, treatment can be a lot more successful.

Click [here](#) for more information on cancer and spotting the signs and symptoms.

[Be clear on cancer – breast cancer in women over 70](#)

In England, one in three women who get breast cancer are aged 70 or over.



Breast cancer is the most common cancer in England with around 44,300 women diagnosed each year, of which around 13,500 (a third) are aged 70 and over. The older you are – the more likely you are to get it.

This campaign aims to get more women with breast cancer diagnosed at an early stage by raising awareness of the symptoms so it's important to get to know how your breasts look and feel normally, so that you will find it easier to spot something unusual.

A lump isn't the only sign of breast cancer. If you do notice any changes to your breast you should make an appointment to see your doctor straight away. It might not be anything serious, but if it is, getting a diagnosis early can make a real difference.

Campaigns

[Know the signs of a stroke and act F.A.S.T.](#)

We are encouraging you to learn the F.A.S.T. test to help you identify the early signs of a stroke and save more lives.



The F.A.S.T. test identifies the three most common symptoms of a stroke and the right action to take:

Face: Can the person smile? Has their mouth or eye drooped?

Arms: Can the person raise both arms?

Speech: Can the person speak clearly and understand what you are saying?

Time: call 999

If you recognise any single one of these symptoms of stroke, in yourself or others – CALL 999 straightaway. The sooner somebody who is having a stroke gets urgent medical attention, the better their chances of a good recovery.

Your pharmacy can help!

Your pharmacy team can help you with minor health concerns. Visit our [website](http://www.wiltshireccg.nhs.uk/local-services/pharmacies) to find out where your nearest pharmacy is: <http://www.wiltshireccg.nhs.uk/local-services/pharmacies>

Community pharmacists and pharmacy technicians are qualified healthcare professionals who can offer clinical advice and over the counter medicines to effectively and safely manage a range of minor health concerns, including:



- Sore throats
- Coughs
- Colds
- Tummy troubles
- Teething

Every pharmacist is trained in managing minor illnesses and providing health and wellbeing advice, so they are the right person to see for minor health concerns.

With over 12,000 pharmacies open every day of the week in England, and many offering extended opening hours in the evenings and weekends, it is easy to find a pharmacy close to you.

Pharmacists are healthcare experts who can give you clinical advice, right there and then, and if your symptoms are more serious, they can ensure you get the help you need.

People have their say over Wiltshire dementia care

People living with dementia and their unpaid carers have welcomed plans to provide a clearer pathway of care which would help people stay at home for as long as possible.

Local people in Wiltshire have given their views on proposals put forward by NHS Wiltshire Clinical Commissioning Group and Wiltshire Council to improve health and care services for those living with dementia in Wiltshire.

The proposals included providing a clear and consistent pathway for professionals, voluntary organisations and the public from the initial diagnosis of dementia onwards. This would involve a team of dementia specialists from different areas coming together to work alongside each other in one team and investing in more specialist nurses linked to the local GP practice.

Other plans include identifying a select number of care homes across the county to provide specialist care for people with the most complex needs.

The county's independent health and care champion Healthwatch Wiltshire spoke to members of the public last July and August about what they thought about the proposals and a new report ***Talking to people about dementia: a focus on support for people with the most complex needs*** has now been released which outlines their findings.

Lucie Woodruff, Healthwatch Wiltshire Manager, explained: "When the Wiltshire Dementia Strategy was first published in 2014, we formed a partnership with voluntary and community sector groups in the county to make sure the strategy delivered in practice what it promised on paper.

"The aim of this engagement was to enable the public to hear about how the dementia strategy is being put into practice and to have their say on new proposals for dementia care in Wiltshire."

Staff and volunteers at Healthwatch Wiltshire produced an online survey, hosted several public meetings around the county and visited care homes to get people's views about the proposals. They found:

- People thought it was important for those living with dementia to be able to stay at home for as long as possible, with 74% saying the proposal for a clearer pathway of care would enable this.
- They felt more resources should be allocated to support people to live in their homes.
- People emphasised that the proposal must include provision for support in a crisis if it is to be effective in enabling people living with dementia to stay at home for longer.
- There was also concerns about the impact that the proposal may have on carers and felt that adequate support for carers must be

Continued >



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.

in place for it be successful.

- Those who were questioned thought there was a shortage of care home places for people with the most complex needs in Wiltshire, and the majority agreed that something should be put in place to address this issue.
- 78% of those who took part in the survey said that highly specialist dementia care should be provided in a small number of care homes.
- There was also widespread agreement that strong links and support from a team of dementia specialists could enable care homes to provide good quality care to this group of people.



One person said: “As a dementia champion, I have spoken to a lot of people with dementia who would rather stay in their own home for as long as possible. This proposal appears to offer that.”

Another carer added: “This will only work when focus is also placed on non-paid carers and that they also receive specialist support and respite to enable them to manage and cope with caring for the person with dementia.”

Others expressed concerns about the location of specialist care homes, whether there would be enough places to meet the demand and the potential impact on other care homes and their ability to care for people living with dementia.

The full report ***Talking to people about dementia: a focus on support for people with the most complex needs*** can be viewed at healthwatchwiltshire.co.uk/reports-publications and has been shared with Wiltshire NHS Clinical Commissioning Board and Wiltshire Council, so that they can use what people have told Healthwatch Wiltshire to inform their decisions about planning and providing dementia services in Wiltshire.

Ted Wilson, Director of Community and Joint Commissioning at Wiltshire Clinical Commissioning Group, said: “We know that people living with dementia want to stay at home and remain independent for as long as possible. The feedback people have provided to Healthwatch will be invaluable in informing the development of dementia services in Wiltshire to enable this to happen.”

Photos by Neil Munns

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healthwatch
Wiltshire
local health and care shaped by you

Report to	Chippenham Area Board
Date of meeting	19 th March 2018
Title of report	Health and Wellbeing (HWB) Funding
Purpose of the Report: To consider the funding recommendation from Chippenham Health and Wellbeing (HWB) Management Group	

Project	Amount requested	Health and Wellbeing Management Group recommendation
Chippenham Leg Club Pilot	£2,500	That Chippenham Area Board award £2,500 towards the cost of venue hire for Chippenham Leg Club
Chippenham Older Peoples Forum Membership Drive	£120	That Chippenham Area Board award £120 towards the cost of venue and refreshments for Older Peoples Forum Membership Drive

1. Background

The recommendation from the Health and Wellbeing Management Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. Chippenham Area Board was allocated £6700 in 2017/18.

4.2. The Funding balance of £250 from the 2016/17 allocation was carried over

4.3. The Chippenham Area Board Health and Wellbeing Funding balance for 2017/18 is **£6,950**

4.4. All decisions must fall within the Health and Wellbeing Funding allocated to Chippenham Area Board.

4.5. Funding awarded to date leaves a balance of **£2,622**

4.6. If funding is awarded in line with the Health and Wellbeing recommendation outlined in this report the balance of funding will be **£2.**

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resource Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Project details

9.1 Project Proposal	Requested
Chippenham Leg Club Pilot Project	£2,500
<p>Leg clubs are a research based initiative which provide community-based treatment, health promotion, education and ongoing care for people of all age groups who are experiencing leg related problems. The leg club nursing teams are employed by the GP practice/NHS local providers and incorporate the leg club in to their everyday practice working in a unique partnership with patients (members) and the local community.</p>	

Working to best practice guidelines they provide a high standard of care in a local, social and friendly setting that promotes understanding, peer support and informed choice. No appointments are required and members can drop in to chat over a cup of tea or coffee while awaiting treatment.

Leg clubs are characterised by four binding principles

1. A non-medical setting – sports clubs/village halls etc.
2. Informal – open access, no appointment required. This encourages opportunistic attendance for information and advice, providing greatly increased opportunities for early diagnosis and leg ulcer prevention and helps isolated older people reintegrate in to their community and help reduce and prevent avoidable admissions to acute settings.
3. Collective treatment – people can share their experience, gaining peer support and encouraging them to take ownership of their treatment
4. Integrated “well leg” regime – supporting maintenance of healthy legs, positive health beliefs and health promotion

See full application at Appendix One

The project demonstrates a link to priorities as follows:

- The Wiltshire Council Business Plan 2017-27:
 - Joined up Health & Care (Integration)
 - Reduce Social Isolation and Loneliness
 - Agencies working together to Safeguard
 - Healthier population
- Local priorities identified in the Joint Strategic Assessment for Chippenham Community Area:
 - Safeguarding the vulnerable
 - Positive activities for older people
 - Avoiding emergency admissions
 - Independent Living
- Local priorities selected at the Chippenham Our Community Matters event 6-Feb-17:
 - Healthy Lifestyles
 - Social Isolation and Loneliness

Recommendation of the Health and Wellbeing (HWB) Management Group:

That the application meets the grant criteria 2017/18, demonstrates a link to both corporate and local priorities and is granted a funding allocation of £2,500.

9.2 Project Proposal	Requested
Chippenham Older Peoples Forum Membership Drive	£120
<p>Chippenham Older Peoples Forum aims to benefit residents of the Chippenham Community Area over the age of 50 by:</p> <ol style="list-style-type: none"> i. Promoting the involvement, empowerment and improvement of quality of life of older residents in Chippenham and surrounding villages ii. Providing a regular open forum for older residents, to encourage them to have their say on issues that concern them and have those concerns considered by the forum for possible further action iii. Being an independent, democratic, non-party political, non-profit making forum iv. Representing the collective views of the membership to influence decision makers v. Working in partnership with other relevant organisations vi. Providing members with current information from local & national service providers vii. Encouraging social contact through the forum format viii. Welcoming participation of all members regardless of their disability, ethnicity, gender or sexuality <p>Chippenham Older Peoples Champions and Carers Champion will work with the Chippenham Health & Wellbeing Group and Chippenham Age UK to hold a Membership Drive to encourage new members to join the Chippenham Older Peoples Forum. The Membership Drive aims to:</p> <ul style="list-style-type: none"> • Increase the membership of the Older Peoples Forum • Provide a networking opportunity for local partners, community groups, clubs and organisations, thereby strengthening the network to support older people in the Chippenham Community Area (similar to the Local Youth Network (LYN) for young people) • Provide an opportunity for older people to discover more about the Older Peoples Forum, the local opportunities available in the Chippenham Community Area and other information to support them to enjoy a sense of wellbeing, good quality of life and fulfilling retirement ▪ This project demonstrates a link to: <ul style="list-style-type: none"> ○ The Wiltshire Council Business Plan 2017-27 “Reduce Social Isolation and Loneliness” ○ Local priorities identified in the Joint Strategic Assessment for Chippenham Community Area: <ul style="list-style-type: none"> ▪ Independent Living ▪ Safeguarding the vulnerable ▪ Positive activities for older people ▪ Avoiding emergency admissions ○ Local Priorities selected at Chippenham Our Community Matters event 6-Feb-17: <ul style="list-style-type: none"> ▪ Dementia ▪ Social Isolation and Loneliness ▪ Mental Health ▪ Healthy Lifestyles 	
<p>Recommendation of the Health and Wellbeing (HWB) Management Group:</p> <p>That the application meets the grant criteria 2017/18, demonstrates a link to both corporate and local priorities and is granted a funding allocation of £120</p>	

No unpublished documents have been relied upon in the preparation of this report

**Report Author on
behalf of the HWB
Management Group**

Victoria Welsh, Chippenham Community Engagement Manager
E-mail: victoria.welsh@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Chippenham Leg Club
Organisation	On behalf of Chippenham Practices
Address	Hathaway Medical Centre, Rowden Surgery
Phone number	
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	X
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Chippenham Leg Club Pilot Project

6. Project summary: (100 words maximum)

Leg clubs are a research based initiative which provide community-based treatment, health promotion, education and ongoing care for people of all age groups who are experiencing leg related problems. The leg club nursing teams are employed by the GP practice/NHS local providers and incorporate the leg club in to their everyday practice working in a unique partnership with patients (members) and the local community.

Working to best practice guidelines they provide a high standard of care in a local, social and friendly setting that promotes understanding, peer support and informed choice. No appointments are required and members can drop in to chat over a cup of tea or coffee while awaiting treatment.

Leg clubs are characterised by four binding principles

- A non-medical setting – sports clubs/village halls etc.
- Informal – open access, no appointment required. This encourages opportunistic attendance for information and advice, providing greatly increased opportunities for early

diagnosis and leg ulcer prevention and helps isolated older people reintegrate in to their community and help reduce and prevent avoidable admissions to acute settings.

- Collective treatment – people can share their experience, gaining peer support and encouraging them to take ownership of their treatment
- Integrated “well leg” regime – supporting maintenance of healthy legs, positive health beliefs and health promotion

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

How many older people/carers do you expect to benefit from your project?

We are currently treating 30-40 patients per session with leg ulcers and additional patients on top of this requiring skin, leg checks and doppler assessments which we can accommodate in the leg club.
Age UK toe nail cutting service is due to relocate into the leg club in March 2018 bringing additional patients into a social setting.
A volunteer group has been formed to help with refreshments and craft activities.

How will you encourage volunteering and community involvement?

The practice and community teams will work with local volunteers to set up a committee.
We are also currently working with AGE UK with our Living Well worker and our Care Coordinator will have involvement in the club. Both of these staff members have access to a wide range of groups and voluntary agencies.
We also have a close link working with Carers Wiltshire.
The practices will also help to engage their Patient Participation Group members to be involved.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

By engaging with as many voluntary services and community workers as we can:
Community Nurses, Physio, OT, Dietician, Lymphoedema nurse, Tissue Viability nurses, Local Fire officer, Bobby Van, Dementia Advisor, Parish Nurse, Health trainer

How will you work with other community partners?

By engaging with all the above and inviting them along to the leg club on a regular basis to perform assessments help engage with the members

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

All practice staff have undergone safeguarding training ranging from level 1-3 depending on their job role. All surgeries have a safeguarding lead GP and a deputy and all staff undertake regular updates. We have clear pathways for referring in to the safeguarding team, MASH (Multi agency safeguarding hub) and staff and volunteers who have been risk assessed and require a DBS check have undergone one.

12. Monitoring your project.

How will you know if your project has been successful? *required field

In most countries around the world the average lifetime of a leg ulcer is 12 months with a recurrence rate of 70%. The Lindsay leg club network has over 10,500 members in 30 clubs in the UK alone, and has been amassing a wealth of data measuring healing outcomes and recurrence rates since its inception. At the end of 2013 these rates were calculated for all UK based leg clubs, with healing reported after 24, 48, 96 weeks of treatment, while recurrence was calculated at 24 and 48 weeks. "Recurrence rates in leg clubs were markedly lower than reported in non-leg club settings" concluded Professor Michael Clark who performed the analysis. In fact at 12.5%-15.8%, recurrence levels were just half the national average of 26-33% (with good concordance to treatment) and 56% (poor concordance to preventive care) as reported by Voden and Vowden (2006). There are various papers and references available for the effectiveness and cost savings on nursing time

average of 26-33% (with good concordance to treatment) and 56% (poor concordance to preventive care) as reported by Voden and Vowden (2006). There are various papers and references available for the effectiveness and cost savings on nursing time. Griffin J. Grobau GIG Cymru - NHS Wales Awards 2014. The Lindsay leg club foundation guidelines for venous ulceration match the NICE Clinical Knowledge Summary covering the following 4 issues:
 Uncomplicated Venous leg ulcer
 Infected Venous leg ulcer
 Healed venous leg ulcer and Persistent venous leg ulcer
<http://cks.nice.org.uk/leg-ulcer-venous>

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Following the set up of the club, which will have a committee, the club will become largely self-run and financed through a steering committee and volunteer team which will be recruited. A fundraising committee will apply for national funding and organise local fundraising events.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation
reclaims VAT you should
exclude VAT from the

(Planned Income [help](#))

expenditure
(Planned project costs [help](#))

Venue hire	2,500			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	2,500	Total		

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Report to	Chippenham Area Board
Date of Meeting	19 th March 2018
Title of Report	Community Area Grant Funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Sheldon Road Methodist Church Project Title: Beacon Centre Equipment regeneration View full application	£1,800
Applicant: Kington St Michael Village Hall Project Title: Kington St Michael Village Hall roof repair View full application	£5,000
Area Board Project Project Title: Kissing Gates	£6,000
Area Board Project Project Title: OurWalk	£1,000
Area Board Project Project Title: Fly Tipping Signage	£273
Area Board Project Project Title: Installation of Cycle Racks/Stand	£18,700

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1 Financial provision had been made to cover this expenditure.

4.2 Applications will be considered at each Area Board meeting of the year while funding remains. The funding round on 19th March 2018 is the final funding round in 2017/18.

4.3 For 2017/18 Chippenham Area Board was allocated a budget of **£67,043 capital funding**. Following the awards made at the Area Board meeting on 15th January 2018 the balance of funding is **£32,783**.

4.4 If Councillors approve the applications contained in this report, the balance of Chippenham Area Board funding will be **£10**.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2763	Sheldon Road Methodist Church	Beacon Centre Equipment regeneration	£1,800
<p>Project Description:</p> <p>Replacement of tables and chairs. The Beacon Centre is used by approximately 700 people throughout the week and on a Saturday for various community and charity purposes. The majority of these service users are from Chippenham and the surrounding area. We need to offer tables and chairs for these groups and our current supply are over 20 years old and are showing their age. Some of the groups who use the Beacon Centre are: Parish Nursing, Colouring Art Group, Chippenham Youth Theatre, Childminders Group, Carer Support, Alzheimer Support and Society Luncheon Club, Richmond Fellowship, Chippenham Street Pastors, Rainbow Guides and Mencap Support Group.</p> <ul style="list-style-type: none"> • This application meets the 2017/18 funding criteria • This application demonstrates a link to the Wiltshire Council Business Plan “Strong Communities” “Community Wellbeing” and “Improved Leisure Provision” • This application demonstrates a link to a priority selected at the Chippenham Our Community Matters event on 6th February 2017 “Community Events and Activities” “Positive Leisure Time Activities” and “Social Isolation and Loneliness” • Chippenham Town Council has made a financial contribution to this project. • The applicant continues to successfully deliver a variety of projects, events and activities for the benefit of the community. • Officers are of the opinion that the Beacon Centre is a valuable and well used community facility. • If the board makes an award to this project, the award is conditional upon the balance of funding being in place. 			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2635	Kington St Michael Village Hall	Kington St Michael Village Hall roof repair	£5,000
<p>Project Description:</p> <p>The village hall roof is in a poor state and needs to be stripped off, battens checked and replaced where necessary and tiles replaced where necessary with new tiles when tiles are relayed.</p> <ul style="list-style-type: none"> • This application meets the 2017/18 funding criteria • This application demonstrates a link to the Wiltshire Council Business Plan “Strong Communities” “Community Wellbeing” and “Improved Leisure Provision” • This application demonstrates a link to a priority selected at the Chippenham Our Community Matters event on 6th February 2017 “Community Events and Activities” “Positive Leisure Time Activities” and “Social Isolation and Loneliness” • Kington St Michael Parish Council has made a financial contribution to this project. • Officers understand that the Village Hall is the hub of the village, the hall is fully booked for most of the time and continues to provide a wide variety of events and activities taking place there for the benefit of the community. • Officers are of the opinion that the Village Hall is a valuable and well used community facility. • If the board makes an award to this project, the award is conditional upon the balance of funding being in place and that any and all necessary permissions are secured 			
<p>Proposal That the Area Board determines the application.</p>			

Area Board Project	Requested
Project Title: Kissing Gates	£6,000
<p>Project Description:</p> <p>Form a Task Group to work with Rights of Way Officer and invite suggestions for locations to:</p> <ul style="list-style-type: none"> ○ Replace existing stiles that restrict access ○ Replace existing open/shut park gates to create a safer environment particularly for small children and dogs. E.g.: A recent dog fatality when a dog chased a pigeon out of a park through an open gate and was killed on the road ○ Install to reduce illegal vehicular/motorbike access ○ Install in new locations to address damage to fencing E.g. A location where fencing is repeatedly broken and pulled down to enable shortcut to be taken; this is dangerous as children and animals may run out on to a busy road when the fence is pulled down. The installation of a gate will avoid the need for multiple repairs ○ This project will cover the town and surrounding parishes in the Chippenham Community Area <ul style="list-style-type: none"> ● This application meets the 2017/18 funding criteria ● This application demonstrates a link to the Wiltshire Council Business Plan “Good Countryside Access, Cycling and Walking opportunities” “Strong Communities” “Community Wellbeing” and “Improved Leisure Provision” ● This application demonstrates a link to a priority selected at the Chippenham Our Community Matters event on 6th February 2017 “Improved Rights of Way” “Protecting the Countryside” “Local Landscape & Heritage” “Community Events and Activities” “Positive Leisure Time Activities” ● Officers are of the opinion that this project will improve access and walking opportunities, prevent damage to existing fences and illegal vehicular access and accidents ● If the board makes an award to this project, the award is conditional upon any and all necessary permissions being secured 	
<p>Proposal That the Area Board determines the application.</p>	

Area Board Project	Requested
Project Title: OurWalk	£1,000
<p>Project Description:</p> <p>The Communities Team, working in partnership with the Wiltshire History Centre, Public Health Wiltshire, Wiltshire Ramblers and the Open University, is seeking to develop a mobile phone application to enable local people to create their own healthy, local history walks in the Chippenham and North Wiltshire area.</p> <p>The OurWalk Application will be available to download on smartphones and it will list local walks and walking groups in the area. Users will be able to map and create their own walks, add content such as history, car parks, shops, pubs and promote these walks via social media. A funding bid has been made to the Heritage Lottery Fund to support the cost of developing the application and a contribution is now sought from Chippenham Area Board.</p> <ul style="list-style-type: none"> • This application meets the 2017/18 funding criteria • This application demonstrates a link to the Wiltshire Council Business Plan “Strong Communities” and “High Recycling Rates and Reduced Litter” • This application demonstrates a link to a priority selected at the Chippenham Our Community Matters event on 6th February 2017 “Protecting the Countryside” “Fly tipping and Litter” and “Local Landscape & Heritage” • Officers are of the opinion that this project will help to deter potential fly tippers. • If the board makes an award to this project, the award is conditional upon the Councillors working with officers from Streetscene regarding the placement of the signs. 	
<p>Proposal That the Area Board determines the application.</p>	

Area Board Project	Requested
Project Title: Fly Tipping Signage	£273
<p>Project Description:</p> <p>In order to address the incidents of fly tipping in the Chippenham Community Area, 50 signs will be purchased and displayed for short periods of time in “hot-spots” where fly tipping has been reported. Notices may also be used in other locations to deter incidents. The signs will be made available to Chippenham Area Board Division Councillors to deploy in their divisions in appropriate locations. Locations will be identified and agreed in partnership with local Highways & Streetscene Officers</p> <ul style="list-style-type: none"> • This application meets the 2017/18 funding criteria • This application demonstrates a link to the Wiltshire Council Business Plan “Good Countryside Access, Cycling and Walking opportunities” “Strong Communities” “Community Wellbeing” and “Improved Leisure Provision” • This application demonstrates a link to a priority selected at the Chippenham Our Community Matters event on 6th February 2017 “Improved Rights of Way” “Protecting the Countryside” “Local Landscape & Heritage” “Community Events and Activities” “Positive Leisure Time Activities” • Officers are of the opinion that this project will improve access and walking opportunities in the Chippenham Community Area and indeed across Wiltshire. 	
<p>Proposal That the Area Board determines the application.</p>	

Area Board Project	Requested
Project Title: Installation of Cycle Racks/Stand	£18,700
<p>Project Description:</p> <p>Form a Cycle Task Group and work with partners to identify locations to install cycle racks in Chippenham. The racks will be accessible and convenient. As close as possible to the destination entrance, prominently located, with plenty of space to get bikes in and out, without unnecessary detours or flights of steps. Have good natural surveillance. Be secure against theft and vandalism, appropriate to the type of area and length of stay expected. Parking stands which enable the bicycle frame and at least one wheel to be locked, catering for different sizes and shapes of bikes. Longer stay parking should be covered, well-lit and have CCTV where practical/feasible. Where two-tier parking is introduced, low-level parking should be provided for the convenience of those who are unable or unwilling to lift their cycles. Be free of charge wherever possible. Have sufficient capacity for existing peak demand plus future growth. Be clean and well maintained. In recent years there have been a wide range of new designs for cycle parking available on the market. Many of these are well designed and allow cycle parking provision that suits its surroundings rather than a “one size fits all” approach. This project demonstrates Chippenham Area Boards commitment to encourage and facilitate cycling in and around the town and community area.</p> <ul style="list-style-type: none"> • This application meets the 2017/18 funding criteria • This application demonstrates a link to the Wiltshire Council Business Plan “Good Countryside Access, Cycling and Walking opportunities” “Strong Communities” “Community Wellbeing” and “Improved Leisure Provision” • This application demonstrates a link to a priority selected at the Chippenham Our Community Matters event on 6th February “Reducing car use and traffic” and “Cycling and walking” • Officers are of the opinion that this project will improve access and cycling opportunities • If the board makes an award to this project, the award is conditional upon any and all necessary permissions being secured 	
<p>Proposal That the Area Board determines the application.</p>	

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Victoria Welsh
Community Engagement Manager
01249 706446
Victoria.Welsh@wiltshire.gov.uk

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Chippenham
Your Name	
Contact number	e-mail
2. The project	
Project Title/Name	Installation of Kissing Gates in Chippenham Community Area
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	Form a task group and work with Rights of Way Officer and invite suggestions for locations to: <ul style="list-style-type: none"> • Replace existing stiles that restrict access • Replace existing open/shut park gates to create a safer environment particularly for small children and dogs. E.g.: A recent dog fatality when a dog chased a pigeon out of a park through an open gate and was killed on the road • Install to reduce illegal vehicular/motorbike access • Install in new locations to address damage to fencing E.g. A location where fencing is repeatedly broken and pulled down to enable shortcut to be taken; this is dangerous as children and animals may run out on to a busy road when the fence is pulled down. The installation of a gate will avoid the need for multiple repairs • This project will cover the town and surrounding parishes in the Chippenham Community Area
Where is this project taking place?	Chippenham Community Area
When will the project take place?	As soon as funding is secured
What evidence is there that this project/activity needs to take place/be funded by the area board?	Requests from members of the public Priorities identified in both the Wiltshire Council Business Plan and Chippenham Our Community Matters JSA event

How will the local community benefit?	Improved access by replacing existing stiles. Safer environment created by replacing existing open/shut gates and introducing where there is repeated damage to fencing to achieve shortcut. The prevention of illegal access by vehicles. Better countryside access and opportunities for walking. Town & Parish Councils will normally be expected to contribute approx 25% to any Kissing Gates installed in their area		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	N/A – See Chippenham Our Community Matters JSA event 2017 listed below		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Business Plan 2017-27; Strong Communities, Good Countryside access, cycling and walking opportunities. Chippenham Our Community Matters JSA event 2017: Improving rights of way, Protecting the countryside, Positive leisure time activities, Local landscape & heritage, Cycling & walking,		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? Improve access and walking opportunities, prevent damage to fencing, illegal vehicular access and accidents			
Who will be responsible for managing this project? Kissing Gates Task Group			
3. Funding			
What will be the total cost of the project?	£6,000		
How much funding are you applying for? Please note that only capital funding is available	£6,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Town & Parish Councils 25% of cost		
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name:		Date: 8-Mar-2018	
Position in organisation: Chippenham Area Board Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

OurWALK Digital Walking App

Executive Summary

The Communities Team, working in partnership with the Wiltshire History Centre, Public Health Wiltshire, Wiltshire Ramblers and the Open University, is seeking to develop a mobile phone application to enable local people to create their own healthy, local history walks in the Chippenham and North Wilts area. The Application will be available to download on smartphones and it will list local walks and walking groups in the area. Users will be able to map and create their own walks, add content such as history, car parks, shops, pubs and promote these walks via social media. A funding bid has been made to the Heritage Lottery Fund to support the cost of developing the application and a contribution is now sought from Chippenham Area Board.

Proposal

The history walks proposal is set out in the Wiltshire Project Bank on the 'Our Community Matters' website and is attached as Appendix 1. The proposed specification for the application is set out in Appendix 2 (subject to further development and testing with users). The Chippenham Area Board is requested to allocate £1,000 to support the development of the application and the delivery of the project in the Chippenham and North Wiltshire areas.

It is proposed that the app will map local walks and link this to local information (including materials held at Wiltshire History Centre) creating a series of history, landscape and wildlife walks as well as family treasure hunts. The app will make it simple for local community groups to create and manage their own walks; adding waypoints on a map with short information articles about the sites on route. Users who download the app will then be able to enjoy the walks and – if they wish - join their local walking group or meet up with other local walkers. Over time it is hoped that the app will list hundreds of well maintained, safe walks in the area suitable for all ages and abilities. The app will include a social network, allowing users to add comments and notes about the walk that can be viewed by the wider user community.

The app will target health issues by logging each users' walks and providing that information in a simple to use dashboard, making it easy for people to track their own health goals or exercise plans. The app will also be useful for linking up people at risk of loneliness with local groups, social walks and likeminded individuals. Health Trainers and other professionals will be able to refer people to the app for rehabilitation following diagnosis of certain conditions and track the progress of patients.

The Open University is acting as academic sponsor for this project, bringing extensive knowledge and learning about the development of digital health solutions. They will also assist with the development of the app and the involvement of users that is planned before launch. The Communities Team will oversee the management of the app and its promotion to local communities, Town & Parish Councils and walking groups in the area.

Reasons for Proposal

The mobile app directly addresses several key JSA priorities: loneliness and isolation; healthy lifestyles; mental health and positive activities for older people, providing free, sustainable activities for all with proven health and cultural benefits.

Recommendation

That Chippenham Area Board supports the development of the OurWALK app and allocates £1,000 towards its development, subject to match funding being received from the Heritage Lottery Fund.

Victoria Welsh

Chippenham Community Area Manager

victoria.welsh@wiltshire.gov.uk

01249 706 446

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Chippenham
Your Name	Councillor Howard Greenman
Contact number	e-mail Howard.greenman@wiltshire.gov.uk
2. The project	
Project Title/Name	Fly Tipping Signs
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	In order to address the incidents of fly tipping in the Chippenham Community Area, 50 signs will be purchased and displayed for short periods of time in “hot-spots” where fly tipping has been reported. Notices may also be used in other locations to deter incidents. The signs will be made available to Chippenham Area Board Division Councillors to deploy in their divisions in appropriate locations. Locations will be identified and agreed in partnership with local Highways & Streetscene Officers.
Where is this project taking place?	Chippenham Community Area
When will the project take place?	As soon as funding is secured
What evidence is there that this project/activity needs to take place/be funded by the area board?	Fly tipping and litter was identified as a top priority at the Chippenham Our Community Matters event 6-Feb-17. Participation in campaigns and support for regular litter picks illustrates the commitment of local volunteers to this issue. Wiltshire Council Business Plan 2017- 2027 - High recycling rates and reduced litter.

How will the local community benefit?	The signs will deter those who are fly tipping in known “hot-spots” and also potential fly tippers. Everyone will benefit from a cleaner environment and Chippenham Community Area will look more attractive. Fosters civic pride		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Fly tipping and litter was identified as a top priority at the Chippenham Our Community Matters event 6-Feb-17. Supports aims & objectives of Chippenham BID, Safe & Clean Group Wiltshire Council Business Plan 2017- 2027 - High recycling rates and reduced litter		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? To reduce the number of fly tipping incidents and to deter potential fly tippers			
Who will be responsible for managing this project? Chippenham Area Board Councillors in partnership with Highways & Streetscene Officers			
3. Funding			
What will be the total cost of the project?	£272.16		
How much funding are you applying for? Please note that only capital funding is available	£272.16		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual’s bank account)	N/A		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Howard Greenman Position in organisation: Chairman Chippenham Area Board		Date: March 2018	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Chippenham
Your Name	
Contact number	e-mail
2. The project	
Project Title/Name	Installation of Cycle Racks in Chippenham Community Area
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	Form a Cycle Task Group and work with partners to identify locations to install cycle racks in Chippenham. The racks will be accessible and convenient. As close as possible to the destination entrance, prominently located, with plenty of space to get bikes in and out, without unnecessary detours or flights of steps. Have good natural surveillance. Be secure against theft and vandalism, appropriate to the type of area and length of stay expected. Parking stands which enable the bicycle frame and at least one wheel to be locked, catering for different sizes and shapes of bikes. Longer stay parking should be covered, well-lit and have CCTV where practical/feasible. Where two-tier parking is introduced, low-level parking should be provided for the convenience of those who are unable or unwilling to lift their cycles. Be free of charge wherever possible. Have sufficient capacity for existing peak demand plus future growth. Be clean and well maintained. In recent years there have been a wide range of new designs for cycle parking available on the market. Many of these are well designed and allow cycle parking provision that suits its surroundings rather than a “one size fits all” approach. This project demonstrates Chippenham Area Boards commitment to encourage and facilitate cycling in and around the town and community area.
Where is this project taking place?	Chippenham Community Area
When will the project take place?	As soon as funding is secured
What evidence is there that this project/activity needs to take place/be funded by the area board?	Requests from members of the public Priorities identified in both the Wiltshire Council Business Plan and Chippenham Our Community Matters JSA event

How will the local community benefit?	Encourage cycling Accessible, convenient, safe and secure storage for cyclists to leave their bicycles. The provision of cycle racks will support all those wishing to use the cycle network in the area		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	N/A – See Chippenham Our Community Matters JSA event 2017 listed below		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Business Plan 2017-27; Strong Communities, Cycling and walking opportunities. Chippenham Our Community Matters JSA event 2017: Positive leisure time activities, Cycling & walking,		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? Support the cycle network; facilitate cycling in and around the town and community area.			
Who will be responsible for managing this project? Cycle Task Group			
3. Funding			
What will be the total cost of the project?	£18700		
How much funding are you applying for? Please note that only capital funding is available	£18700		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Town & Parish Councils 25% of cost		
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name:		Date: 8-Mar-2018	
Position in organisation:			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG

27th FEBRUARY 2018

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Councillor Maurice Dixson (MD) Councillor Ross Henning (RH) Councillor Ashley O'Neill (AO) Councillor Bill Douglas (BD) Councillor Nick Murry (NM) Councillor John Scragg (JS) Councillor Angela Williams (AW) Councillor Lesley Palmer (LPa) Martin Rose (MR) Paul Bollen (PB) Diane Ware (DW) Spencer Drinkwater (SD) Victoria Welsh (VW)			All
	Apologies	Adrian Jones (AJ)			
	Observers	Alistair Parker (AP)			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
2.	Notes of the last meeting (10th October 2017)				
		<p>The recommendations contained in the Note Tracker from the Chippenham CATG meeting held on 10–Oct-17 were agreed at the Chippenham Area Board meeting on 6-Nov-17</p> <p>Actions from 10-Oct-17:</p> <p>How are large events e.g.: runs and cycle rides publicised?</p> <p>It would greatly assist parishes to be informed of events that will impact upon local roads</p> <p>MR was asked to investigate; he has been advised as follows: For major events Kevin Oliver is the Council’s Events Officer. Where events impact on the local highway network it is the role of the traffic manager to manage this. This includes ‘closed roads’ events and affected town and parish councils would be a statutory consultee. For ‘open road’ events there is no requirement to inform town and parish council.</p> <p>Papers on MOD GOV</p> <p>Democratic Services confirm:</p> <p>Councillors may access papers via Wiltshire Private on the Mod.Gov app on their iPad and they can subscribe to Chippenham CATG, it is password protected as an internal document, their password will be the one they use to access Part 2/confidential papers, we can re-set this if they are not sure what it is.</p>	Noted by Chippenham CATG		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
3.	Financial Position				
		Financial position at 31-Jan-18: 2017-18 allocation = £18,083 2016-17 underspend = £12,942 Current Balance = £1838.73 <i>See Appendix 1</i> Budget for 2018/19 not yet confirmed	CATG recommendation – Chippenham Area Board to note the financial position		MR
4.	Annual Dropped Kerbs Exercise				
		<ul style="list-style-type: none"> • Dropped kerbs requests are considered once a year in June to maximise the budget • Dropped Kerb requests must demonstrate benefit to community, requests from individuals will not be considered • Town/Parish Councils to contribute 40% of the cost in their area. Indication of costs: A Guide to the Cost of Highways Works • CATG feel that new developments should include dropped kerbs to avoid remedial work at a later date • CATG agreed: <ul style="list-style-type: none"> ○ Proposed budget of £4,500 for dropped kerbs in 2018/19 ○ Level of contribution from Town/Parish to increase to 40% 	CATG recommendation – Chippenham Area Board allocate £4,500 to dropped kerbs exercise for 2018/19 and the level of contribution from Town & Parish Councils is increased to 40%		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> • Malmesbury Road, Chippenham • Hill Corner Road, Chippenham <p>SD provided update:</p> <ul style="list-style-type: none"> • This exercise has been delayed due to the elections. It is likely that a decision will now be made on freight in Aug/Sept 2017. • Metro Counts undertaken. Assessments/analysis now in progress. • SD advised that neither of the sites submitted by Chippenham would be taken forward as there were other higher priorities within the county. • SD advised that CATG can consider submitting new sites for 2018/19 at the next CATG meeting. 	<p>CATG recommendation – Chippenham Area Board to note the update.</p> <p>SD to lead discussion on this topic at the next CATG meeting</p>	N/A	SD

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6.	Major Maintenance in 2017/18				
	Standing item for update	<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> ○ Ford to Slaughterford ○ Leigh Deli South ○ Ladyfield Rd ○ Foghamshire ○ C173 Nettleton ○ Derby Close ○ Grittleton Dead Hill - completed ○ Ham Lane Biddestone ○ Cuttle Lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Thornhill Lane, Langley Burrell ○ Charter Road, Chippenham <p>PB & DW provided update:</p> <ul style="list-style-type: none"> ● Extensive gas works are scheduled in New Road in June/July ● Marshfield Road, Park Lane and New Road to be resurfaced after completion of gas works in August 2018 ● Days Lane –the lane will be patched in readiness for the Surface Dressing in the spring. ● DW to review all roads ● NM asked whether cycle route could be considered on New Road when it is resurfaced. Highways Officers advised that a budget would need to be identified 	<p>CATG recommendation – Chippenham Area Board to note the update.</p> <p>DW & PB to provide future updates for CATG</p> <p>NM to follow up suggestion for cycle route with SD and the Transport & Development Team</p>	N/A	DW & PB

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.	Priority One Schemes				
	CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> • A brief summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting • MR will provide updates • The item will be removed once the scheme has been implemented 				
7.1.	<p>4884 – Behind Redlands shops</p> <p>5262 - 25a High Street, The Starlings Sutton Benger SN15 4RQ</p> <p>5465 - Junction between Eastern Avenue and Villiers Close</p> <p>5466 - Junction of Ryan Avenue and Chamberlain Rd</p> <p>5467 - Junction of Ryan Avenue and Culverwell Rd</p> <p>5468 - Junction of Meadow Close and Ryan Avenue</p> <p>5484 Greenway Lane near St Pauls Primary School</p>	<ul style="list-style-type: none"> • Dropped kerbs exercise 2017. As in previous years, requests for dropped kerbs identified as priorities for the community area have been grouped together • The costs for the seven sites is as follows: <ul style="list-style-type: none"> ○ CATG £7,275 ○ Chippenham Town Council £2,125 ○ Sutton Benger Parish Council £300 ○ Total cost £9,700 • 4-Sep-17 Chippenham Area Board approved the seven sites identified as priorities and allocated £7,275 - funding conditional upon contributions of <ul style="list-style-type: none"> ○ £2,125 from Chippenham Town Council ○ £300 Sutton Benger Parish Council • MR confirms all works complete 	<p>CATG recommendation – Chippenham Area Board to note works completed</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.2.	<p>3013 Blackthorn Mews / Canal Road / Lodge Road Upgrade pedestrian crossing</p>	<ul style="list-style-type: none"> • Scheme supported by Chippenham Town Council on 14 October 2013 • Pedestrian Count identified 791 individuals crossing to access Kings Lodge School: <ul style="list-style-type: none"> ○ Movements in the area have increased due to the Rise Trust building ○ Poor visibility due to parked vehicles • 6-Oct-16 Town Council Planning, Environment & Transport Committee agreed to contribute £2,000 towards the cost of this scheme • Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £22,800 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,000 from Chippenham Town Council • 21-Sep-17 submitted to Substantive Scheme. • Bid to Substantive Scheme successful. • MR confirms Advert – 1st February 2018 end of objection – 26th February 2018. • Implementation summer 2018 	<p>CATG recommendation – Chippenham Area Board to note update</p>	1	MR SD VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.3.	<p>3885 Plough Lane, Kington Langley</p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> • Requested by Parish Council. • MR carried out site visit, specialist materials are required. • Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns regarding drainage.MR has identified an alternative option using concrete product £17,500 • Parish Council has discussed and agreed in principle contribution of £2,500 • MR advised indicative costs £17,000 • Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £17,000 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,500 from Kington Langley Parish Council • 21-Sep-17 submitted to Substantive Scheme. • Bid to Substantive Scheme successful. (budget £20,000) • MR confirms - topographical survey received. Drainage survey undertaken. CATG monies of £5,000 to be spent in 2017/18. Design work to commence in due course. Programme to be agreed. 	<p>CATG recommendation – Chippenham Area Board to note update</p>	1	MR SD VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.4.	<p>4764 Level surface at bus stop opposite the Star Inn, The Street Hullavington</p>	<ul style="list-style-type: none"> • 12-Dec-16 CATG reconsidered this request. MD and MR have visited the site and support the request. CATG agreed it was Priority 1. Cost approximately £5,000 • CATG noted that works on the highway require 10 million liability before work may commence. • Costs increased from £4,700 to £6404.18 as a result of bank retention works. • New funding contributions are therefore: <ul style="list-style-type: none"> • CATG £4,803 (increase of £1,278) • Parish £1,601 (increase of £426) • CATG agreed that additional costs should be recommended to the Area Board conditional upon a contribution of £1,601 from Hullavington Parish Council • Allocation of additional funding agreed by Chippenham Area Board 4-Sep-17 conditional upon an increased contribution from Hullavington Parish Council. • Hullavington Parish Council has agreed contribution of £1,601 • Completed January 2018. • Final account of £5904.07. PC contribution reduced to £1476.02. 	<p>CATG recommendation – Chippenham Area Board to note works completed</p>		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.5.	4704 - Zebra Crossing Wedmore Avenue and Malmesbury Road	<ul style="list-style-type: none"> Request: <i>Zebra crossings required for access to John Coles park and schools as currently lethal on Wedmore Avenue and Malmesbury Road. These access points are used by secondary school children to access school during rush hour when cars are rushing. Also used by people accessing the park both are on blind bends and are lethal it is too dangerous making the park sometimes inaccessible I often see parents crossing the road one child at a time this is a lovely facility needing to be more accessible by foot.</i> Town Council considered on 3-Aug-17: Recommend that a pedestrian survey is carried out and agrees a contribution of £200 (25% of the cost advised) 2-Oct-17 Telecon with requestor to establish which crossing was felt to be the highest priority. Requestor stated that both were important and she would like both surveyed. CATG considered requestors comments. It was agreed that one pedestrian survey should take place on Malmesbury Road; the CATG agreed that less pedestrians cross Wedmore Avenue 6-Nov-17 Chippenham Area Board agreed recommendation to designate as Priority One and funding allocation of £600, for a pedestrian survey assessment to be carried out on Malmesbury Road, conditional upon a contribution of £200 from Town Council. 	CATG recommendation – Chippenham Area Board to allocate increased contribution of £1,125 towards the pedestrian survey conditional upon an increased contribution of £375 from Chippenham Town Council.	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none">• MR advises that formal quotes have come back with the cheapest at £1500.• This issue is subject to an online petition https://www.change.org/p/wiltshire-council-add-safety-measures-to-dangerous-chippenham-crossing• MR advised that the number of pedestrians crossing must be confirmed in order to establish whether this area will reach the threshold for consideration of a formal crossing.• CATG agreed that an increase in funding allocation to £1125 was necessary, but should be conditional upon increased contribution of £375 from Chippenham Town Council			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.6.	5159 - Danger to pedestrians and property blind bend London House Corner Hullavington	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Some speed restriction</i> • <i>Warning of blind bend the continuation of the kerb a warning sign against the building improve the camber</i> • Hullavington Parish Council would like to be informed of the potential solutions to this issue • 13-Sep-17 Parish Council considered solutions provided by MR and confirm Parish Council would support: <ul style="list-style-type: none"> ○ Road Narrow Signs £350 ○ Road Markers £600 ○ Extend existing kerb (double) £2000 ○ Total cost £2,950 ○ Parish Council contribution £737.50 • 6-Nov-17 Chippenham Area Board agreed CATG recommendations to: <ul style="list-style-type: none"> ○ Designate as Priority One ○ Allocate funding £2,212.50 conditional upon a contribution of £737.50 from Hullavington Parish Council. • MR confirms that design work to commence. Implementation summer 2018. 	CATG recommendation – Chippenham Area Board to note update	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.7.	5311 - Size and placement of No Through Road sign St Mary Street	<p>Correspondent requests: <i>The simple and most cost-effective answer is to erect a larger sign and site it in a more prominent position.</i></p> <ul style="list-style-type: none"> • Considered by Chippenham Town Council 3-Aug-17: The Town Council understands that CATG is repositioning the sign. • The sign is not being repositioned, the proposal is to add “No Through Road” to the Street Name Plate • CATG advised that a “sign decluttering exercise” was undertaken approximately two years ago and the No Through Road sign was removed as part of this exercise • Highways recommendation is that: “No Through Road” is added to the Street Name Plate. Cost approximately £400 therefore a contribution of £100 is required from Chippenham Town Council • 6-Nov-17 Chippenham Area Board agreed This scheme is designated as a Priority One and Funding allocation of £300 conditional upon a contribution of £100 from Chippenham Town Council. • New street nameplate ordered. Awaiting installation 	CATG recommendation – Chippenham Area Board to note update	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.8.	5348 - Erosion Upper Common east end Parkers Lane Kington Langley	<ul style="list-style-type: none"> Parish Council requests installation of new kerbing to follow the eroded line rather than a reinstatement of the old line CATG agreed this was a priority and requested assessment and costs. MR asked to assess the site and provide costs to future CATG meeting 6-Nov-17 Chippenham Area Board agreed recommendation to designate as a Priority One scheme for the Chippenham Community Area. £2000 allocated dependent on 25% contribution of £500 from Kington Langley PC MR confirms works to be implemented at the same time as issue 3885. 	CATG recommendation – Chippenham Area Board to note update	1	MR
7.9.	5329 – Inconsiderate parking blocking access to private driveway Allington Way	<p>Request: <i>A white line across my property to stop parking across my drive</i></p> <ul style="list-style-type: none"> 3-Aug-17 Town Council confirm support Highways installing an 'H' bar marking. CATG agreed that obstruction of the highway is a matter for the police CATG informed there was no identified budget for this lining work MR advised that this and other similar requests can be added to the Ad-hoc lining list when a team is in the area CATG agreed that an allocation of £500 should be made to address this request and others (see 5524 & 5655) 	CATG recommendation – Chippenham Area Board to allocate £500 to cover the cost of Ad-hoc lining works for H- Bars and SLOW markings (see issues 5329, 5524 & 5655)	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.10.	5524 - Inconsiderate parking causing obstruction to driveway	<p>Request: <i>Lines placed so that the confrontation with neighbours stops.</i></p> <ul style="list-style-type: none"> • Considered by Town Council 3-Aug-17: Recommend this is referred to the Police • CATG agreed that obstruction of the highway is a matter for the police • CATG informed there was no identified budget for this lining work • MR advised that this and other similar requests can be added to the Ad-hoc lining list when a team is in the area • CATG agreed that an allocation of £500 should be made to address this request and others (see 5329 & 5655) 	CATG recommendation – Chippenham Area Board to allocate £500 to cover the cost of Ad-hoc lining works for H- Bars and SLOW markings (see issues 5329, 5524 & 5655)	1	MR
7.11.	5655 - Speed of traffic A420 Prestgrove North Wraxall	<p>Metro Count results (60mph Speed Limit) East of Old Coach Road</p> <ul style="list-style-type: none"> • The survey was carried out between 01/11/2017 and 11/11/2017. A total of 48792 vehicles were checked: <ul style="list-style-type: none"> ○ The 85th percentile was 62.2mph ○ The average speed was 55.2mph • Parish Council support “SLOW” marking on the road dependent upon cost. • MR suggests this work is added to ad-hoc lining to keep cost to £35 • Parish Council support addition to ad-hoc list • CATG agreed that an allocation of £500 should be made to address this request and others (see 5329 & 5524) 	CATG recommendation – Chippenham Area Board to allocate £500 to cover the cost of Ad-hoc lining works for H- Bars and SLOW markings (see issues 5329, 5524 & 5655)	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.12.	5845 - improved street name signage required, Wessex Road.	<p>Request: <i>A clearer street sign showing where Wessex Close is or leading to Wessex Close</i></p> <ul style="list-style-type: none"> Considered by Town Council PET Committee 25-Jan-18: This issue is deferred pending a report to PET on 15 February 2018 by the Deputy Chief Executive on signage in the Town. 15-Feb-18 Town Councillors agreed to support MRs recommendation to change the street nameplate at the eastern end to read Wessex Road (leading to Wessex Close & Saxon Street) and agreed a contribution of £62.50 being 25% of the total cost of £250 CATG agreed to elevate to Priority One and recommend allocation of £187.50 conditional upon a contribution of £62.50 from Chippenham Town Council. <p>https://www.google.co.uk/maps/place/Wessex+Cl.</p>	CATG recommendation – Chippenham Area Board to allocate £187.50 towards the new sign conditional upon a contribution of £62.50 from Chippenham Town Council.	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.	Priority Two/Pending Schemes				
8.1.	<p>4052 B4039 Burton Village</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<p>17-Aug-15 Nettleton Parish Council confirms support for this request</p> <ul style="list-style-type: none"> ○ Metro Count results 6-Jun-16: ○ The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph ○ Mean = 33.7mph ○ B4039 Hillside (40mph limit) ○ 85th percentile = 47.2mph ○ Mean = 40.7mph ○ C161 Near junction of Toll Down Way (30mph limit) ○ 85th percentile = 32.0mph ○ Mean = 25.9mph <ul style="list-style-type: none"> ● CATG noted Speedwatch in operation here ● MR is awaiting contact from Nettleton Parish Council. Issue remains 'on hold' 		2	MR
8.2.	<p>5263 - Lack of parking restrictions Frogwell</p>	<p>Request: <i>I would recommend a 20-mph speed limit is applied to Derriads Lane main Frogwell entrance Frogwell and Lordsmead. I would recommend zig-zag lines direct in from of the entrance gate with a no parking restriction. This would aid visibility when crossing.</i></p> <ul style="list-style-type: none"> ● Considered by Town Council 3-Aug-17: The Town Council is aware that a WR1 form has been completed for Lords Mead and recommends that Frogwell be looked at in conjunction with this form and a site visit arranged to look at the whole area. 	CATG recommendation – Chippenham Area Board to note update	N/A	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> CATG understand that the school will consider measures under the Taking Action on School Journeys Scheme (TAOSJ) No further action for CATG at this time. 			
8.3.	5335 - Speed limit B4039 Upper Castle Combe	<p>Correspondent requests: <i>The speed limit needs reducing down to 40mph BEFORE entry into Upper Castle Combe to make pulling out of the junction safer. It goes down to 40mph 400 yards further up the road so this just needs moving back.</i></p> <ul style="list-style-type: none"> Parish Council considered 20th July 2017 and agreed to support, dependent upon the size of the financial contribution required CATG informed that this road was reviewed in 2010; no major changes since this time. An assessment would cost approximately £2,500 and in the absence of any change in circumstances, the conclusion will be that 40mph is appropriate CATG requested Highways consider any other measures that might be taken to address the correspondent's concern Highways Officers advise that the extension of 40mph from current location not feasible. Terminal point correctly located. It is suggested that the Parish may wish to consider installing Village Gates. A new Community Issue will need to be raised if the Parish Council wish to pursue this option. No further action for CATG at this time. 	CATG recommendation – Chippenham Area Board to note update	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.4.	5343 - Eastern entry speed limit B4069 Christian Malford	<ul style="list-style-type: none"> Parish Council requests existing 40mph speed restriction to be changed to a 30mph speed restriction MR advised county wide review of speed limits on all A and B class roads took place in 2009/10. All sites were assessed against DfT Circular 01/13 and TAL 01/04 MR also advised that a further review can only take place if there has been a significant change in circumstances since 2009. In his opinion an independent review would arrive at the same conclusion as the 2009 review i.e. that 40mph is the appropriate speed at this location. Fee is £2,500 for an independent review and Cabinet Member approval would be needed if CATG wish to proceed with a review. Suggested alternative solutions: <ul style="list-style-type: none"> Install Village Gateways Install additional Village signage Richard Powell (RP) to report back to Parish Council and advise CATG CATG agreed that if the Parish Council wishes to pursue the installation of Village Gates or additional Village signage, a new Community Issue will need to be raised. No further action for CATG at this time 	CATG recommendation – Chippenham Area Board to note update	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.5.	5489 – Vehicles driving across green open space Derriads Lane, Chippenham	<p>Request:</p> <p><i>There is one bollard in situ at the moment it needs 2 more to stop the vans bumping up the kerb to access the open space or a galvanised railing to stop vehicles.</i></p> <ul style="list-style-type: none"> MR suggests some post and rail fencing would be a quick and easy way to resolve this issue rather than another bollard. However, we'd have to be mindful of the need to maintain access for grass cutting Considered by Chippenham Town Council 3-Aug-17: Support 2 additional bollards. CATG discussed and consider that soft landscaping may assist MR & PB advise that options are low level fencing (£500) or installation of two additional bollards (£875). Alternatively, there may be two bollards available in store though they are unlikely to match. CATG agreed that the installation of two recycled bollards should be investigated. 	<p>PB & MR to liaise to secure 2 bollards. No allocation at this stage until costs are established</p> <p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR
8.6.	5622 - Pedestrian Crossing between Webbington Way Canal Road	<p>Request: <i>Pewsham Way between Webbington Way roundabout and Canal Road roundabout. By the car park to Westmead open fields. A crossing is needed to facilitate users especially children to cross this road safely. This is a fast road and an accident waiting to happen.</i></p> <ul style="list-style-type: none"> The A4 Pewsham Way is 50mph road within a semi-rural setting. Pedestrians cross the road to access the fields and Avon Valley walk on the western side. 	<p>CATG recommendation – Chippenham Area Board to note that no further action can be taken at this time.</p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • Overall crossing numbers are likely to be relatively low and somewhat sporadic in nature. It is <u>extremely</u> unlikely the required minimum threshold of '50 pedestrian per hour over the 4 busiest hours' could be achieved and this would rule out consideration of a formal crossing facility (such as a signalised or controlled crossing) • A pedestrian count will be required before any assessment is undertaken. Cost £800. • A pedestrian refuge island could be considered if sufficient carriageway width was available, however they are not best suited to 40mph and above • NB 'Pedestrians crossing' warning signs were installed in both directions and paid for by the CATG back in 2013 along the length in question. • Site visit undertaken. Site not suitable for controlled crossing facility due to speed limit. Number of pedestrians likely to be too low to meet threshold of average 50 pedestrians over 4 core hours. • Carriageway width 7.4m. Refuge island (min 2.0m) not feasible without extensive widening work. • CATG considered officer's comments and agreed that no further action can be taken on this occasion. 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.7.	5645 – HGVs using Pewsham Estate for driver training	<p>Request from Chippenham Town Council: <i>Pewsham Ward Members have received complaints from residents regarding training lorries of 7.5 tonne or over entering Pewsham Estate.</i></p> <p><i>Residents feel that this presents a safety risk and given that it is a residential estate a weight limit should be imposed with the exception of delivery vehicles and buses.</i></p> <p><i>The Mainstream Group who organise Large Good Vehicle LGV training on behalf of the MOD use the Pewsham Estate as part of their training route from Lyneham. Other companies use Pewsham for training and it is also used by the Ministry of Transport for tests. This results in a high number of lorries using the estate each day twenty plus on some days. There are also many similar residential estates in Wiltshire which has this similar weight limit.</i></p> <p><i>The Town Councils Planning Environment Transport (PET) Committee invited The Mainstream Group to present to the Committee</i></p> <p><i>A report was taken to the PET Committee on 24 August 2017 report available upon request and it was agreed that a request be submitted to Wiltshire Council for a 7.5 tonne weight limit to be imposed on the Pewsham Estate with the exception of delivery vehicles and buses. The Town Council requests that this is forwarded to CATG for consideration.</i></p> <p>Town Council request: A 7.5 tonne weight limit imposed on the Pewsham Estate with the exception of delivery vehicles and buses</p>	<p>SD to write to Mainstream to raise concerns</p> <p>SD to update next CATG meeting</p>	2	SD

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • AJ Advised that representatives from the Military Training Scheme made a presentation to the Town Council in early 2017 and that it was well received • SD advised CATG that as the roads are public highway the vehicles are entitled to use them • SD requested sight of the presentation made to Chippenham Town Council. AJ to provide copy. • SD to assess the situation and advise CATG at the next meeting of the options available • SD hasn't received a copy of the presentation made to Chippenham Town Council so was unable to comment on it. • SD advised that Chippenham CATG could if they wish submit this area as one of the two suggestions for the Freight Assessment Exercise 2018/19, although he anticipates that it would be unlikely to be successful. He did point out that there is no weight limit for large vehicles that are not HGVs • It was reported that traffic movements have taken place during school drop off and collection times despite assurances that this wouldn't happen. • CATG asked SD to write to Mainstream Group to highlight concern about safety of school children. 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.8.	5660 - Review of traffic management measures Market Cross Castle Combe	<p>Requested by Castle Combe Parish Council: <i>Review of possible traffic engineering measures in the location of the Market Cross to examine potential to reduce risk of collisions. Prior discussions have been held with Highways Bill Parks who has recommended that CATG would be the appropriate initial avenue.</i></p> <ul style="list-style-type: none"> CATG agreed that a site visit and liaison with the Parish Council is required to clarify expectations Parish Council confirms they wish to hold any further action for the time being due to budget constraints 	CATG recommendation – Chippenham Area Board to note update	2	MR
8.9.	5734 - Emergency vehicles unable to park at front of Croft Court Residential Care Home	<p>Request: <i>Yellow hatch lines to at least half of the layby</i></p> <ul style="list-style-type: none"> 3-Feb-18 referred to Chippenham Town Council for comment. MR advises approx. costs: <ul style="list-style-type: none"> Legal Order required £2,500 Hatch markings £500 Costs can be reduced considerably by considering this request and issue number 6063 at the same time and if supported, the legal order could cover both schemes Awaiting response from Town Council <p>https://www.google.co.uk/maps/Croft court</p>		2	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.10.	5753 - Replace informal crossing points with zebra crossings Queens Crescent	<p>Division Councillor requests: <i>I would like to see a study performed to see whether 2 x Zebra crossing would be appropriate for Queens Crescent. Can we perform the study when there is peak School time children crossing?</i></p> <ul style="list-style-type: none"> • Considered by Town Council 25-Jan-18 - Town Council supports this request for an up to date survey and agrees to contribute £250 towards the cost (25%). If possible, the survey should also monitor speeds. • CATG noted petition had been received. • MR advises that a formal assessment is required. A survey x 2 sites = £800.00 • CATG noted that Queens Crescent School has updated its travel plan but did not mention any problems with crossings • CATG also noted that a 20mph limit has been approved as part of the travel plan and agreed that the impact of this should be monitored • It was proposed that the survey costs should be covered as follows: <ul style="list-style-type: none"> ○ £400 CATG ○ £200 Town Council ○ £200 School <p>https://www.google.co.uk/maps/Queens Crescent</p>	<p>CATG recommendation – Chippenham Area Board to allocate £400 towards the cost of a survey conditional upon contributions of £200 from Chippenham Town Council and £200 form Queens Crescent School.</p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.11.	5825 – lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone	Parish Council requests: <i>Road surface prepared to slow vehicles down and a marked pavement/footway from Turnpike Cottage to the end of Cuttle Lane introduced.</i> Further details available in a document prepared by the Parish Council https://www.google.co.uk/maps/Biddestone	MR to visit, assess and report back to CATG	2	MR
8.12.	5826 - Lack of footway Biddestone Arms to the Village Green	Parish Council requests: <i>Installation of a marked footway</i> Further details available in a document prepared by the Parish Council https://www.google.co.uk/maps/Biddestone Arms	MR to visit, assess and report back to CATG	2	MR
8.13.	5827 – Installation of four sets of White Gates	Parish Council requests: <i>Installation of white gates:</i> <ul style="list-style-type: none"> • 1 pair from A420 into village • 1 pair from Corsham into village • 1 pair Hartham into village • 1 pair from Giddea Hall into village <p><i>To slow down traffic.</i> Further details available in a document prepared by the Parish Council</p> <ul style="list-style-type: none"> • Cost of gate approx. £1000 each installed. • AW confirmed Parish Council were giving further consideration to the white gates 	AW to discuss with Parish Council and advise next CATG meeting	2	AW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.14.	5886 - Replace advisory crossing point near St Peters School with zebra crossing	<p>Request: <i>The church and school community have been asked to voice their concerns to Wiltshire Council to replace the advisory crossing with a pelican crossing. Hopefully you will receive enough support to action this request</i></p> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 3-Feb-18. CATG advised that a pedestrian count will be needed <p>https://www.google.co.uk/maps/Frogwell</p>		2	
8.15.	5937 Reduce speed limit on B4039	<p>Request from Yatton Keynell Parish Council: <i>"Request reduction in speed limit on B4039"</i></p> <ul style="list-style-type: none"> MR advises assessment required. <p>https://www.google.co.uk/maps/Yatton Keynell</p>	MR to assess and advise next CATG meeting	2	MR
8.16.	5942 - Vehicles misdirected in to The Cloisters by sat nav. causing damage and disturbance	<p>Request: <i>"Some form of sign to prevent drivers getting into the position where they cannot continue."</i></p> <ul style="list-style-type: none"> Highways advise there are two options: <ol style="list-style-type: none"> No through road sign – cost £200 approx New Street Name Plate (similar to St Mary Street) but this may not be as visible to traffic. Referred to Chippenham Town Council for comment 7-Feb-18 <p>https://www.google.co.uk/maps/Cloisters</p>		2	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.17.	5948 - Vehicles misdirected by sat nav.	Request from Parish Council: <i>"For street name signs to be erected on the junction of The Common and the B4069"</i> <ul style="list-style-type: none"> MR advised cost approximately £250 https://www.google.co.uk/maps/Langley Burrell	MR to assess and advise next CATG meeting	2	MR
8.18.	6023 - Speed of traffic in Littleton Drew	Request from Parish Council: <i>Residents of Littleton Drew have handed a petition to the Parish Council in relation to the setting of a 20mph speed limit - based on significant concern re traffic speeding through the village.</i> <ul style="list-style-type: none"> Metro Count Request form sent to Parish Clerk 25-Jan-18. Awaiting return of form. https://www.google.co.uk/maps/Littleton Drew		2	
8.19.	6063 – Need for safe drop off zone outside of Little Pips Nursery	Request: <i>A restricted parking zone or drop off zone outside the nursery along Lowden Avenue and Goldney Avenue to enable our parents to drop off safely and easily.</i> 3-Feb-18 Referred to Chippenham Town Council for comment <ul style="list-style-type: none"> MR advises approx. costs: <ul style="list-style-type: none"> Legal Order required £2,500 Restricted/time limited bays £500 Costs can be reduced considerably by considering this request and issue number 5734 at the same time and if supported, the legal order could cover both schemes Awaiting response from Town Council https://www.google.co.uk/maps/Little Pips Nursery		2	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
9.	New Requests				
9.1.	5732 – Lack of marked walk way C151 Ford	<p>Parish Council requests: <i>A marked walk way installed along the C151 road from the A420 junction to beyond the bridge.</i></p> <p>MR advises formal assessment required https://www.google.co.uk/maps</p> <ul style="list-style-type: none"> MR advised this location was unsuitable for a marked walkway. No further action for CATG 	CATG recommendation – Chippenham Area Board to note that no further action can be taken at this time.	N/A	
9.2.	5746 – Lack of pavement Station Road west Christian Malford from the Village Shop to the Junction with Main Road.	<p>Request: <i>The installation of a pavement using coloured asphalt to be laid on the existing road surface with a white line demarcation and white painted pedestrian signs. The installation of Red Triangle Pedestrians in Road for xxx Yards Warning Signs at either end of the pavement.</i></p> <ul style="list-style-type: none"> MR advises approx. length of 220m. Red triangle road markings not prescribed. CATG discussed this request and concluded it was not a priority for the area. No further action for CATG at this time. <p>https://www.google.co.uk/maps/Christian_Malford</p>	CATG recommendation – Chippenham Area Board to note that no further action can be taken at this time.	N/A	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
9.3.	5920 - Lack of signs to indicate end of 20mph speed area	<p>Request: <i>To erect signs indicating when the 20 mph signs have ceased/are no longer required.</i></p> <ul style="list-style-type: none"> Referred to Parish Council for comment 10-Feb-18 MR confirmed that advisory 20 speed limit is in place. Terminal signs are not installed hence no requirement for end of 20 signs. No further action for CATG at this time. 	CATG recommendation – Chippenham Area Board to note that no further action can be taken at this time.	N/A	
10.	Requests for Waiting Restrictions				
10.1.	Process for dealing with Waiting Restrictions	<p>Initial requests now dealt with by Chippenham Town Council.</p> <p>No further involvement for Chippenham CATG.</p>			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.	Pavement Improvement Exercise				
	<p>Funding for improvements to Footways 2017/18 announced by the Cabinet Member for Highways</p>	<ul style="list-style-type: none"> • CATG has been provided with a budget of £11,000 for allocation to Improve Footways in the Chippenham Community Area • PB confirmed that he already has a list of Footways that have been surveyed and costed as follows: <ul style="list-style-type: none"> • Replacement/re-bed slabs <ul style="list-style-type: none"> ○ High Street, Chippenham • Resurfacing: <ul style="list-style-type: none"> ○ Brookwell Close, Chippenham ○ Brookwell Close, Ridings Mead FW ○ Brookwell Close, West Side FW ○ Greenway Lane, Chippenham o/s Co-op ○ Clifton Close, Chippenham ○ Church Road, Christian Malford ○ John Aubrey Close, Yatton Keynell ○ Lowden Road to A4 Rowden, Chippenham ○ St Margarets Gardens to A4 Rowden, Chippenham • PB confirmed all of the above completed • As agreed by CATG, 18-Sep-17 Town & Parish Councils invited to consider the above list and submit their own suggestions. <ul style="list-style-type: none"> ○ Town Council invited to submit top 10 Footways for consideration in addition to the list circulated on behalf of PB ○ Parish Councils invited to each submit top 2 Footways for consideration in addition to list circulated on behalf of PB 	<p>CATG recommendations:</p> <ul style="list-style-type: none"> • Chippenham Area Board to note completion of resurfacing listed • Chippenham Area Board to allocate funds to: <ul style="list-style-type: none"> 6098 – Brook Street (corner) £900 6099 – Canal Road/Lodge Road where the two roads join near the roundabout £4,300 6100 - Derriads Lane, cul-de-sac - 15,17,19,21,23 £5,513 	N/A	PB

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • Cabinet Member for Highways has announced that the process for considering and approving projects will be the same as that used for the CATG funding. In summary; Proposals will be submitted to the Area Board using the online Community Issues system (in the future this will be incorporated into the My Wiltshire App) • Proposals that can be considered for funding: <ul style="list-style-type: none"> ○ Repairing uneven or dangerous pavements ○ Resurfacing works ○ Enhancing and maintaining pedestrian areas • Requests from Town & Parish Councils sent to PB – see <i>Appendix 2</i> • CATG considered assessments and costs provided by PB and selected • AO asked about the remaining sites that had not been selected. PB advised that there is currently no identified budget to proceed with the remaining sites, but that he will retain the list for future consideration 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
12.	AOB				
12.1.	<p>Section 106</p> <p>Proposal from NM</p>	<p>CATG considered a proposal from NM:</p> <p>Purpose To keep Chippenham's CATG (and thereby Area Board) appraised of current (i.e. already agreed) and forthcoming (i.e. yet to be agreed) Section 106 agreements in relation to all planning applications in the Chippenham Community Area.</p> <p>This will enable CATG to identify early opportunities to request particular schemes or items of infrastructure or other investment in transport and road safety, as well as potentially combine resources for items that might be otherwise unaffordable.</p> <p>Implementation</p> <ul style="list-style-type: none"> • An updated list sent to CATG 2 weeks in advance of its meetings, categorising current and forthcoming S106 opportunities as appropriate (e.g. pre-application, under negotiation, post application); • Officer input when appropriate, to provide greater detail on specific opportunities and the associated costs, risks and benefits. <p>Benefits</p> <ul style="list-style-type: none"> • Improved process for incorporating local need and knowledge resulting in better outcomes; • Greater transparency and accountability to the local electorate; 	<p>NM to contact Chairman of the Area Board to explore opportunity for Area Board Councillors to be receive Section 106 updates in future.</p>	N/A	NM

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • More effective and efficient use of public funds. <p>CATG discussions included:</p> <ul style="list-style-type: none"> • Chippenham Town Council receives regular Section 106 updates from Sally Canter • 106 is site specific; a clear link must be demonstrated between the funds source and the qualifying credentials of the recipient; this would leave little or no opportunity for CATG to influence • Concerns expressed about the additional administration and meeting time that updates to CATG would require • CATG remit is to respond to requests not to plan expenditure <p>CATG agreed:</p> <ul style="list-style-type: none"> • It would not be suitable to have 106 updates at CATG meetings • It is important to ensure that Section 106 funds are used as effectively as possible • Consider updates provided directly to Area Board Councillors (perhaps at ABC meetings) 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
12.2.	Fix My Street – Is this an official site?	Highways Officers confirmed that this is not a Wiltshire Council website, but reports to the Fix My Street are forwarded to Local Authorities			
12.3.	Disabled bays - What is the process?	<ul style="list-style-type: none"> • New requests must be referred to Adult Care Team for assessment. • Renewal of lines for existing Disabled Bays must be referred to Adult Care Team for assessment (to confirm need is still current) • Adult Care Team will forward requests that meet the criteria to the Highways Team • Highways Team will bundle successful requests together in groups of 10 for implementation to ensure best use of resources/budget 			
12.4.	5829 - Vehicles ignoring No Entry and No Right Turn signs	<ul style="list-style-type: none"> • RH noted that Town Council had declined to support action to address this issue • PH advised that Town Council would be happy to reconsider the matter if Highways Officers provide a recommendation, with costs, for measures that might be taken 	<p>MR to make recommendation and provide approximate costs for Chippenham Town Council</p> <p>Town Council Planning, Environment & Transport (PET) Committee to reconsider</p>	2	MR PET

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
12.5.	Membership of CATG	<p>Each year, Councillors are invited to put themselves forward to represent their Area Board, Town or Parish Council on Chippenham Area Board sub groups/task groups.</p> <p>Appointments for 2018/19 will take place at the Area Board meeting on 4th June 2018.</p>	Those wishing to represent their Town/Parish on Chippenham CATG should contact VW to express their interest by 11 th May 2018.		All
<p>Date of next meeting 26th June 2018 10:00 – 12:00 Education Room, Wiltshire & Swindon History Centre</p>					

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **-£910**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none

Chippenham CATG

31/01/2018

Budget 2017 -18

£18,087.00 CATG Allocation 2017-18
 £12,942.31 2016 -17 underspend

Contributions

£200.00 Chipp TC Woodland Road bus stops
 £2,000.00 Chipp TC for Phase 2 drop kerbs
 £498.00 Chipp without PC Fowlswick xroads (Total = £712.87 invoice issued for £498. remainder to be invoiced 18/19)
 £2,125.00 Chipp TC The Hamlet
 £200.00 Grittleton PC - Clapcote and L Delamare Boundary signs
 £119.39 St Mary's School pedestrian barrier
 £1,476.02 Hullavington bus stop by Star Inn
 £1,125.00 Grittleton PC - Sevington Passing bays
 £2,125.00 Chippenham TC - Phase 3 dropped kerbs
 £300.00 Sutton Benger PC - Contribution to dropped kerbs by 'The Starlings'
 £737.50 Hullavington PC - London House
 £500.00 Kington Langley PC - Erosion Upper Common
 £200.00 Chippenham TC - Malmesbury Road Ped survey

Total Budget 2017-18

£42,635.22

Scheme Commitments carried forward

Woodlands Road - New bus stops £800.00 Final
 Chippenham drop kerbs Phase 2A x 1 site £2,958.61 Final
 Hullavington bus stop by star inn £5,904.07 Final
 St Mary's School pedestrian barrier £477.55 Final
 Sevington Passing bays £5,206.26 Cost increase from £4500 due to increased dig

New Schemes

Blackthorn Mews - Pedestrian improvements £5,000.00 Contribution to Sustantive scheme
 Kington Langley The Common - Kerbing / Drainage works £5,000.00 Contribution to Sustantive scheme
 Dropped kerbs phase 3 (Chippenham & Sutton Benger) £9,700.00
 London House Hullavington - Kerbing and signs £2,950.00
 Erosion Upper Common East End Kington Langley £2,000.00 To be undertaken as part of the substantive scheme in KL
 Malmesbury Road pedestrian Survey £800.00 Cost increase to £1500 to be considered.

Current Commitment 2017-18 **£40,796.49**

Remaining Budget 2017 -18 £1,838.73

Completed schemes

